

## 管理英语3

### 交际用语(124)

1、—Any suggestions for the project?—I advise you to put more hands in this project.>( )

2、—Any suggestions for the project?— ( ) >(B.I advise you to put more hands in this project.)

3、—Anything else?—( )>(C.Moreover,we provide education relating to depression and anxiety.)

4、—Are you going on holiday for a long time?— ( ) >(C.No.Only a couple of days.)

5、—Are you going on holiday for a long time?—( )>(A.It was a long time.)

6、—Can you help me?— ( ) >(B.Sure.What is it?)

7、—Can you stay here longer?— ( ) ,but I have to be back tomorrow.>(A.I'd love to)

8、—Can you tell me where I can park the car?—( )>(C.Well,just over there.)

9、—Could I borrow your car for a few days?—( )>(C.Sure,here is the key.Enjoy your journey.)

10、—Could I help you with the heavy box? You look so tired.— ( ) I can manage it.>(A.No,thanks.)

11、—Could I talk to Prof.Lee?— ( ) >(A.Yes,speaking.)

12、—Could you please tell me how to get to the nearest bus stop?— ( ) >(C.It's on the right corner just ahead.)

13、—Did you know that David injured his leg playing football yesterday?—Really? ( ) ?>(A.How did that happen)

14、—Do you feel like going jogging with me?— ( ) >(C.I'd love to)

15、—Do you mind if I smoke here?— ( ) >(C.Yes,better not.)

16、—Does she speak French or German?—She doesn't,( )>(A.either)

17、—Don't take too long at the coffee shop. It's 14:15. — ( ) >(I see. We have 30 minutes left.)

18、—Don't watch TV too much on Sundays.— ( ) >(A.No,I won't.)

19、—Good morning,Sunshine Community Center! May I help you?— ( ) >(C.I need a plumber to repair the water pipe in my kitchen.)

20、—Good morning,Volunteering Matters,how can I help you?— ( ) >(A.Good morning,I'd like to find out how I could become a volunteer.)

21、—Good—bye for now.— ( ) >(B.See you.)

22、—Have you been to Paris?— ( ) >(C.No,it was a long time ago.)

23、—Have you ever been to Tokyo?— ( ) >(B.No,but I hope to go there next year.)

24、—Have you got time on Monday?— ( ) >(B.Why? I'll stay at home)

25、—Have you heard that Susan has been elected monitor of the class?— ( ) >(B.She has certainly earned it.)

26、—Hello,I'm Harry Potter.—Hello,my name is Charles Green,but ( ) >(B.call me Charles)

27、—Hello,may I have an appointment with the doctor?— ( ) >(C.Certainly.May I know your name?)

28、—Here you are,Sir.— ( ) >(C.Thank you very much.)

29、—Hi,Lily! ( ) to the Great wall?—It was wonderful.I really enjoyed it.>(A.How was your trip)

30、—How are you feeling now?— ( ) >(A.Much better.)

31、—How are you this morning?— ( ) >(C.Very well.thank you.)

32、—How can I get to the cinema?— ( ) >(C.Go down this street and turn left.)

33、—How did you find your visit to Qingdao,Joanna?— ( ) >(A.Oh,wonderful indeed.)

34、—How did you miss your train?—( )>(C.Well,I was caught in the traffic jam.)

35、—How is everything going?— ( ) ,we've been quite busy this month and there's been quite a lot of progress since the last inspection.>(B.As you can see)

36、—How long will you be away from Italy?— ( ) >(B.About a month.)

37、—Hurry up! If the fire spreads to the stairs,it could block our way out! — ( ) This is no time for talking.>(C.You're right!)

38、—I don't like the spots programs on Sundays.—( )>(A.Neither do I)

39、—I have passed the English exam.—( ).Congratulations!>(C.Well done)

40、—I heard that you really had a wonderful time at John's birthday party, ( ) ? >(didn't you)

41、—I suggest you offer affected customers a discount on their next store purchase,explain the situation and apologize to them.—Right,of course. ( ) >(A.I'll get on it right away.)

42、—I suppose they'll be a lot of arguments.— ( ) >(A.I should imagine so.)

43、—I was worried about my math,but Mr.White gave me an >(B.Congratulations!)

44、—I wish you success in your career.— ( ) >(C.The same to you.)

45、—I wonder if I could use your computer tonight?— ( ) ,I'm not using it right now.>(A.Sure,here you are.)

46、—I wonder if I could use your computer tonight?—( )>(A.Sure.go ahead.)

47、—I' m leaving for Shanghai tomorrow.—( ) B. Have a pleasant trip!

48、—I'm dog tired.I can't walk any further,Tommy.— ( ) ,Jenny.You can do it. B. Come on

49、—I'm leaving for Shanghai tomorrow. B. Have a pleasant trip!

50、—I'm more than happy to go out this weekend.—( ) We've got so much work to do at that time. C. Forget it.

51、—I'm terribly sorry that I' ve spilled some coffee on the table.— ( ) B. It doesn't matter.

52、—I don't know ( ) . —It doesn't matter, just stay with us please. >(A.when the train will arrive )

53、—I'd like to take a look first at those structural support beams that were going to be put in place on the second floor.— ( ) ,here's your jacket and helmet,and you'd better put on these boots as well—it's our site policy.>(C.Certainly)

54、—I'm dog tired.I can't walk any further,Tommy.— ( ) ,Jenny.You can do it.>(B.Come on)

55、—I'm leaving for Shanghai tomorrow.— ( ) >(B.Have a pleasant trip!)

56、—I'm more than happy to go out this weekend.— ( ) We've got so much work to do at that time.>(A.Forget it.)

57、—I'm taking my driving test tomorrow.Hope I can pass.— ( ) >(B.Good luck.)

58、—I'm terribly sorry that I've spilled some coffee on the table.— ( ) >(B.It doesn't matter.)

59、—I've started my own software company.— ( ) >(B.No kidding! Congratulations!)

60、—If you invite a Muslim to dinner,what are you advised not to order for him?— ( ) >(B.pork.)

61、—In what form will you take the investment?— ( ) >(C.We'll contribute a site and the required premises.)

62、—Is it more advisable to upgrade our present facilities than taking the risk of opening a new park?— ( ) >(C.I don't think so.)

63、—Is it possible for you to expand business there?— ( ) >(C.Yes,I think so.)

64、—Is it possible for you to work late tonight?— ( ) >(B.I think so.)

65. —Is there a table for 4, please?— ( ) , please. Is the one near the backdoor OK? > (A. This way)

66. —It's getting dark. I'm afraid I must be off now.—OK. ( ) > (C. See you.)

67. —It's rather cold in here. Do you mind if I close the window?— ( ) > (B. No, please.)

68. —Jack won't like the film, you know.— ( ) I don't care what Jack thinks! > (B. So what?)

69. —Let me introduce myself. I'm Steward.— ( ) > (A. Pleased to meet you.)

70. —Let's go to the library this afternoon.— ( ) > (A. That's a good idea.)

71. —Let's make plan first for our events, shall we?— ( ) > (B. OK, let's do it.)

72. —Lily complains that she has never got any mail.— ( ) I will write her right away. > (C. That's too bad)

73. —May I help you, madam?— ( ) > (C. Yes. I'd like 2 kilos of oranges.)

74. —Must I take a taxi?—No, you ( ) . You can take my car. > (C. don't have to)

75. —Nice to meet you, Jane.— ( ) , Michael. > (C. Nice to meet you too)

76. —Nice weather, isn't it?— ( ) > (A. Yes, it is.)

77. —Oh, the box is too heavy. ( ) ? —No, thanks. I can manage myself. > (B. Can I help you)

78. —Perhaps we should climb out of the window and jump down? It's only two floors.— ( ) We'd better wait for the rescue. > (B. No, we can't do that.)

79. —Please help yourself to the seafood.— ( ) > (C. Well' I'm afraid I don't like seafood.)

80. —Sam, this is my friend, Jane.— ( ) > (C. Glad to meet you, Jane.)

81. —Shall we go out for dinner tonight?— ( ) > (C. Sorry, I have a report to finish.)

82. —Smoking is forbidden in the workshop, please stop it.—Sorry, I ( ) > (C. did not know.)

83. —So sorry to trouble you.— ( ) > (A. It's a pleasure.)

84. —Sorry I made a mistake again.— ( ) Practise more and you'll succeed. > (A. Never mind.)

85. —Thank you for carrying the box for me.— ( ) > (B. That's my pleasure.)

86. —Unbelievable! I have failed the driving test again.— ( ) > (B. Cheer up.)

87. —What about a dancing party this weekend?— ( ) > (C. Sounds great.)

88. —What do you think about Japanese food?— ( ) > (A. Overall, the diet there is a healthy one—low fat.)

89. —What do you think of your mother's advice?— ( ) > (A. It doesn't fit us, actually.)

90. —What starting salary do you expect?— ( ) > (C. I'd like to start at ¥5000 a month.)

91. —What time does the train leave?— ( ) > (C. At half past five.)

92. —What vegetables are in season now?—Radish and carrot, ( ) > (C. I think)

93. —What would you like to have, meat or fish?— ( ) > (A. Either will do.)

94. —What's the fare to the museum?— ( ) > (C. Five dollars.)

95. —What's the latest situation with all these customer complaints we've been receiving?— ( ) the quality of the material has not always been up to standard. > (I'm afraid)

96. —What's the weather like in that area?— ( ) > (B. It's rainy.)

97. —What's wrong with you, dear?— ( ) > (B. I have a terrible headache.)

98. —When do we have to pay the bill?— ( ) December 30. > (A. By)

99. —Who should be responsible for the accident?—The boss, not the workers. They just carried out the order ( ) > (B. as told)

100. —Wonder if I could use your computer tonight?— ( ) > (A. Sure, go ahead.)

101. —Would you like some more beer? - ( ) , thanks. I can't drink more.  
B. No more

102. —Would you like some more beer?— ( ) , please. > (A. Just a little)

103. —Would you like some tea?— ( ) > (Yes, please.)

104. —Would you like to go to the concert with us?— ( ) , but I've promised to help Jim with his Chinese. Thank you all the same. > (C. I wish I could)

105. —Would you like to see a film?— ( ) > (A. Yes, I'd love to.)

106. —You look upset. ( ) —I broke a traffic rule and was stopped by a policeman this morning. > (C. Anything wrong?)

107. —You needn't do the work till after the New Year.— ( ) > (B. Oh, great! Thank you.)

108. — ( ) about it now?—Every time a customer has complained we've followed our store policy and offered them an exchange or a full refund. > (What's being done)

109. — ( ) important it is for kids to imagine freely! > (How)

110. — ( ) **-Fire, fire service please! There's a huge fire here.**  
A. 911, how may I direct your call?

111. — ( ) about it now?—Every time a customer has complained we've followed our store policy and offered them an exchange or a full refund. > (C. What's being done)

112. — ( ) father took part in the charity activity in the neighbourhood yesterday?—Peter's. > (A. Whose)

113. — ( ) This is no time for talking. > (You're right!)

114. — ( ) —Everything is going smoothly. > (What do you think of everything?)

115. — ( ) —Fire, fire service please! There's a huge fire here. > (A. 911, how may I direct your call?)

116. — ( ) —Generally speaking, we are concerned with all aspects of promoting good health. > (C. What health care programs there are in the community?)

117. — ( ) —It's probably somebody that dialed the wrong number. > (C. Aren't you going to answer the phone?)

118. — ( ) —No, sorry, I didn't know the rule about punching in. > (C. Didn't you punch in this morning, Wendy?)

119. — ( ) —Once or twice a week. > (B. How often will you arrange for me to visit someone at home?)

120. — ( ) —She gave two weeks. > (B. How much time did she give?)

121. — ( ) —To sum up, it is a continual process, from a new-born baby to the end of one's life. > (B. What does Community Health Service mean exactly?)

122. — ( ) —We have sent out leaflets to all residents, explaining what to do in an emergency. > (B. What have you talked to the public?)

123. — ( ) —We have three major divisions: Operations, Sales and Marketing, Finance and Administration. > (A. How many departments do we have?)

124. — ( ) —With pleasure. Emergency planning covers several different aspects. > (C. Could you explain how your work on emergency planning is going on?)

词汇与语法(326)

1. A budget is an estimation of the ( ) and ( ) over a specified future period of time. > (B. revenue; expenses)

2. A bus driver is responsible ( ) the safety of his passengers. > (B. for)

3. A bus driver ( ) the safety of his passengers. > (B. s responsible for)

4. A campus emergency ( ) occur at any time of the day or night, weekend, or holiday, with little or no warning. > (C. may)

5. A car hit her when she was walking ( ) the road. > (B. across)

6. A Chinese company is going to ( ) over the well-known Japanese company TOSHIBA Corporation. > (B. take)

7. A good parent-children relationship should be set up ( ) the ( ) of mutual respect. > (C. on basis)

8. A number of boys ( ) absent some time during the term. > (A. have been)

9. A recent ( ) showed 68% of citizens were in favour of the plan. > (B. survey)

10. A vegetarian diet consists of the following EXCEPT ( ) . > (A. meat)

11. A working team has been set up to look ( ) the problem. > (B. into)

12. Alice is very afraid of dogs, ( ) ? > (C. isn't she)

13. All things ( ) , the planned flight will have to be canceled. > (B. considered)

14. Allan is looking forward to ( ) you in summer holiday. > (B. meeting)

15. Amy ( ) all her free time painting. > (B. spends)

16. An application form will be sent to you ( ) . > (A. on request)

17. Apple almost lost its dominance in the smartphone market ( ) it became clear that it was difficult to make a call using the much expected iPhone. > (A. when)

18. Are these shoes ( ) for you? > (B. large enough)

19. Are you going to fix the car yourself, or are you going to have it ( ) ? > (C. fixed)

20. As she ( ) the newspaper, Granny ( ) asleep. > (B. was reading... fell)

21、Babies' health may be ( ) if they drink the contaminated baby formula milk.>(B.affected)

22、Because of the terrible earthquake,some people became homeless and they had to ( ) the tents for the night.>(B.put up)

23、Beijing is one of ( ) in the world.>(A.the oldest cities)

24、Bring me a glass of beer, ( ) ?>(C.will you)

25、Business people exercise their leadership in the community service are a ( ) the commercial world.>(A.as well as)

26、But with opportunity ( ) responsibility.>(C.comes)

27、Can we wear ( ) clothes in the office?>(A.casual)

28、Can you tell me how ( ) to the railway station,please?>(B.to get)

29、Chemical spill guidelines should be established by the lab supervisor and should take into ( ) the following.>(A.consideration)

30、China is no longer what it ( ) .>(A.used to be)

31、Communities are part of everyday life and have positive ( ) on its members.>(B.effects)

32、Community service is a great way to help people in their time of need.It is great to see the happiness that results ( ) it.>(C.from)

33、Community service is a service or activity ( ) is performed by a person or a group of people for the benefit of the public.>(C.which)

34、Community service is important to me because it provides me with eye-opening experiences while ( ) many people.>(B.benefitting )

35、Community Services Program aims for all members of the community to ( ) to basic financial and material resources,information,advice and referral.>(C.have access)

36、Community workers come to ( ) rice,vegetables,and other food.>(A.distribute)

37、Could you tell me how to ( ) my English?>(B.improve)

38、Could you tell me ( ) ?>(C.how long you have lived here)

39、Customers are offered a 10% ( ) if they pay cash.>(A.discount)

40、Do you go to work by bus or ( ) subway?>(A.by)

41、Does this patient's record need ( ) now? Now,you can finish it later.>(C.completing)

42、Don't spend more than you can ( ) .>(A.afford)

43、Don't ( ) him.He is writing a letter now.>(B.disturb)

44、Don't ( ) on your home and expect to get the money back when you sell.>(C.overspend)

45、Door-knockers should ( ) name tags with the logo of their organization.>(A.wear)

46、End your cover letter ( ) a respectful closing statement.>(C.with)

47、Environment experts urge people to reuse and ( ) plastic bags.>(B.recycle)

48、Even in small companies, computers are an ( ) tool.>(A.essential)

49、Everyone ( ) the site must wear safety boots.>(B.entering)

50、Franklin was considered ( ) an inventor, ( ) a statesman.>(C.not only...but also)

51、Government agencies are responsible for declaring the evacuation of a given area and will,in many instances,already have evacuation plans ( ) .>(C.in place)

52、Grandma ( ) a bad cold since last Saturday. >(C.has had)

53、He cannot speak English ( ) making mistakes.>(C.without)

54、He failed ( ) all his efforts.>(C.in spite of)

55、He gave up his study in college in ( ) .>(C.despair)

56、He is a really good man, ( ) ?>(B.isn't he)

57、He is ( ) to come tomorrow morning.>(B.likely)

58、He lost his ( ) and fell to the ground.>(C.balance)

59、He swam ( ) to pass the test.>(A.quickly enough)

60、He told me ( ) he would go to the college the next year.>(A.that)

61、He used to ( ) very hard when he was young.>(B.work)

62、He wanted the job ( ) as soon as possible.>(A.to be done)

63、He was the first person to ( ) the construction of the bridge.>(A.propose)

64、He was ( ) tired as to be unable to walk.>(B.so)

65、He will write to me as soon as he ( ) home.>(B.returns)

66、He's never advised to achieve a balance between his job and hobbies, ( ) ?— ( ) . His parents and teachers often offer him advice. >(A.is he..Yes )

67、He's ( ) shopping.>(A.gone)

68、Health workers are trying to stop the disease ( ) spreading.>(B.from)

69、He ( ) his father for both of them love walking in the countryside.>(B.is like)

70、He ( ) his savings in his son's business.>(A.invested)

71、He ( ) to work by bus,but now he drives.>(A.used to go)

72、Honesty is the most important( ) a man should have.>(A.character)

73、How will the evaluation of these facilities be ( ) ?>(B.carried out)

74、Human Resources Management is the process of ( ) people and their relationships in an organization.>(B.managing)

75、I am ( ) your early coming.>(B.looking forward to)

76、I bought a new car last month,but I ( ) my old car yet.>(B.have not sold)

77、I can't finish the work in time ( ) you help me translate the texts.>(A.unless)

78、I cannot ( ) when to meet her again.>(B.predict)

79、I couldn't take the ( ) of leaving the baby alone even for a short time.>(B.risk)

80、I didn't finish my homework.Neither ( ) .>(A.did he)

81、I didn't realize how special my mother was ( ) I became an adult.>(C.until)

82、I don't think anyone can accuse him ( ) not being honest.>(of)

83、I don't like ice-cream,she doesn't like it, ( ) .>(A.either)

84、I don't think anyone can accuse him ( ) not being honest.>(A.of)

85、I don't think anyone can ( ) him of not being honest.>(A.accuse)

86、I got ( ) money with me,so I wasn't t able to buy even a bottle of water !>(B.little)

87、I have a ( ) to drive a motorcycle.>(C.license)

88、I heard that you really had a wonderful time at John's birthday party, ( ) ?>(C.didn't you)

89、I left early to ( ) the rush hour.>(A.avoid)

90、I should like to apply ( ) the position of Sales Director.>(C.for)

91、I should ( ) you earlier.This is a company rule.>(B.have told)

92、I suggest he ( ) the Purchasing Department to consider other suppliers.>(A.should tell)

93、I think it's unfair to make drivers ( ) extra money.>(C.pay)

94、I took it for ( ) that you wouldn't come here again.>(C.granted)

95、I tore open the box,only ( ) that some papers were missing.>(A.to discover)

96、I want to ( ) the job of volunteering in the Music Festival because I'm fond of music.>(A.apply for)

97、I was sick,but I ( ) it at the weekend.>(C.got over)

98、I was transferred to the sales ( ) .>(B.department)

99、I was trying to get into the ( ) bus when I heard a voice from behind.>(C.crowded)

100、I wish you success in your career.- ( ) .  
C. The same to you.

101、I wish you success in your career.— ( ) >(C.The same to you.)

102、I ( ) to know how often the bus runs during rush hour.>(happen)

103、I ( ) a book when the' telephone ( )  
A. was reading ···rang

104、I'm going to have a ( ) with Mark about this issue tomorrow.  
C.word

105、I'm used to ( ) up early now.  
B. getting

106、I'm used to ( ) up early now.>(getting)

107、I'm going to have a ( ) with Mark about this issue tomorrow.>(C.word)

108、I'm used to ( ) up early now.>(C.getting)

109、I'm used ( ) up early now.>(B.to getting)

110、I've never ( ) to Paris.>(B.been)

111、I've read ( ) today.>(C.something special)

112、If he ( ) ,he ( ) that food.Luckily he was sent to the hospital immediately.>(B.had been warned; would not have taken)

113、If the building project ( ) by the end of this month is delayed,the construction company will be fined.>(A.to be completed)

114、If we don't ( ) the opportunity,our competitors will.>(B.grasp)

115、If you need further information,please ( ) our office.>(A.contact)

116、If you ride your bike too fast,you may be run into ( ) accident.>(C.an)

117、If you keep ( ) , you'll be a very good swimmer one day. >(B.practising )

118、In Beijing,the best season in a year is probably\_ ( ) autumn.>(A.late)

119、Involvement in community activities ( ) an integral and inescapable part of senior managers' jobs.>(C.as seen as)

120、Is the supermarket ( ) the right or left?>(A.on)

121、It didn't say much for their ( ) that the order arrived one month late.>(B.encyency)

122、It is one of the best concerts I ( ) .>(C.have ever been to)

123、It is reported ( ) another earth satellite has been put into orbit in China.>(B.that)

124、It is ( ) rather than Tom that are to blame.>(C.you)

125. It takes small steps to create big change and this is ( ) service-learning hopes to achieve.>(what)

126. It was in Johnson's hotel ( ) the business meeting was held last year.>(B.that)

127. It was in the late 1970s that American manufacturing factories realized the importance of quality control.>( )

128. It's ( ) to point to or talk about strangers in public.>(not polite impolite)

129. It's ( ) to point to or talk about strangers in public.>(A.not polite)

130. It's ( ) to point to or talk about strangers in public.>(A.impolite)

131. I ( ) a book when the telephone ( )>(A.was reading...rang)

132. I ( ) to know how often the bus runs during rush hour.>(B.happen)

133. I'm going to have a ( ) with Mark about this issue tomorrow.  
A. speech  
134. I'm used to ( ) up early now.  
B. getting

135. John as well as Mike ( ) just been back from an important meeting.>(B.has)

136. John Walters claimed that this lack of information ( ) in negative feelings towards the media.>(B.had resulted)

137. John was bored, ( ) he left his old life behind in England.>(B.so)

138. Knowing ( ) increases employee loyalty to the company and their leader.>(B.hat their CEO was volunteering time for community service)

139. Last year ( ) of new books were published on environmental protection.>(A.hundreds)

140. Leave the reference books behind, ( ) you won't be able to think independently.>(A.or)

141. Let us know your address, ( ) ?>(B.will you)

142. Let's go ( ) the reports on the latest work.  
C. over

143. Let's discuss these problems at the meeting, ( ) ?>(B.shall we)

144. Let's go ( ) the reports on the latest work.>(A.over)

145. Many companies are ( ) of talents.>(B.short)

146. Many disasters allow no time for people to gather even the most basic necessities,which is ( ) planning ahead is essential.>(A.why)

147. Many factors both at home and abroad ( ) the bankruptcy of the multinational corporation.>(C.ontributed to)

148. Mary works harder than her sister ( ) .>(B.does)

149. Mary's father is very pleased ( ) her.>(A.with)

150. Mike is ( ) an honest worker ( ) we all believe him.>(B.such...that)

151. Mother told Little Tom not ( ) all the money.>(C.to spend)

152. Mr.Grant ( ) in Hangzhou since 2006.He loves this city.>(A.has been living)

153. Mr.Li wanted to ( ) who had broken the window.>(C.find out)

154. My boss is ( ) holding pointless meetings.It really annoys me.>(B.always)

155. My friend invited me ( ) the art club,and I accepted it with pleasure.>(B.to join)

156. My friend was fined 800 yuan and his driving license was ( ) for a year.>(A.suspended)

157. My mother ( ) English for twenty years.>(B.has been teaching)

158. My salary is ( ) directly into my bank account every month.>(C.paid)

159. My father always warns me ( ) after drinking wine or beer. >(C.not to drive )

160. Nice weather, ( ) ?>(C.isn't it)

161. No one will get stuck with more work ( ) we find a replacement quickly!>(B.if)

162. Normally,the price ( ) be marked on the shelf.>(A.is supposed to)

163. Not only ( ) the cars built in the 1970s unattractive and poorly designed,they also became very unreliable after 40-50 thousand miles.>(C.were)

164. Not only ( ) we ( ) all our money,but we also came close to losing our lives.>(B.did,lose)

165. Not until yesterday ( ) change his mind.>(B.did little John)

166. On Saturday afternoon,Mrs.Green went to the market, ( ) some bananas and visited her friend.>(A.bought)

167. One of the main benefits of community service is that it ( ) a person's character.>(B.builds)

168. Only when he is seriously ill ( ) he ever stay in bed.>(B.does)

169. Organizations of all kinds now regard the Internet ( ) a means for global communication.>(C.as)

170. Our new house is very ( ) for me,as I can get to the office in five minutes.>(B.convenient)

171. Our new school building is ( ) construction.>(A.under)

172. Our primary ( ) must be the children.>(C.concern)

173. Patrols should be conducted by teams ( ) inpiduals.>(rather than)

174. People can ( ) money ( ) banks to go shopping,even buy cars or houses.>(C.borrow...from)

175. People now can easily ( ) information from the Internet.>(C.access)

176. Practicing more is the key ( ) learning a language.>(A.to)

177. Preparedness actions are aimed ( ) planning,organizing,training,equipping,exercising,evaluating,and implementing corrective actions to ensure effective coordination during incident response.>(B.at)

178. Prices change according to ( ) and demand.>(A.supply)

179. Printing ( ) into Europe from China.>(B.was introduced)

180. Proper controls that should ( ) developed as part of routine safety procedures were not in place.>(B.have been)

181. Purchasing the new production line will be a ( ) deal for the company.>(A.profitable)

182. Raising pigs ( ) my job at that time.>(A.was)

183. Recently ( ) problems concerning food safety have arisen.>(A.a number of)

184. Rent,electricity and insurance are all examples of the company's ( ) .>(A.overhead)

185. Research shows that offering good career chances is the key ( ) attracting and keeping the talent.>(A.to)

186. Robert is said ( ) abroad,but I don't know what country he studies in.>(A.to have been studying)

187. Sanlu Group apologized ( ) the public on Monday ( ) its contaminated milk.>(C.to,for)

188. Shanghai and New York are major ( ) centers in the world.>(A.financial)

189. She doesn't ( ) French or German.>(A.speak)

190. She has been working hard day and night during all these years ( ) she could pay for the lost necklace.>(A.in order that)

191. She received very little career ( ) when young.>(C.guidance)

192. She tried to pay ( ) to what he was saying.>(B.attention)

193. She ( ) lives here nor works here.>(A.neither)

194. Some are still nervous ( ) losing their jobs,despite a recent fall in unemployment!>(C.about)

195. Some of the risks may be relevant to your community.Find out which ones by ( ) www.GetPrepared.uk.>(A.visiting)

196. Students are ( ) to perform community service hours to graduate from high school.>(C.required)

197. Such events ( ) only when the external conditions are favourable.>(C.occure)

198. Supervisors should make a list of pest control measures to be ( ) by employees.>(C.taken )

199. That dinner was the most expensive meal we ( ) .>(C.had ever had)

200. That student ( ) his hand every time I asked a question.>(B.put up)

201. The aim of Open University is to help students ( ) their dreams.>(C.achieve)

202. The average ( ) will spend about 200 yuan on gifts.>(B.consumer)

203. The book was rather expensive,but I bought it ( ) .>(B.anyway)

204. The book ( ) Mike's.It has his name on it.>(B.must be)

205. The box was ( ) heavy for me to lift.>(A.too)

206. The buses, ( ) were full of people,couldn't go very fast.>(B.which)

207. The car was quite old ( ) in excellent condition.>(C.but)

208. The child ( ) fluent French.>(B.speaks)

209. The company apologized ( ) the public on Monday ( ) its contaminated milk.  
to, for

210. The company made a ( ) of \$309,000 last year.>(B.profit)

211. The company will provide free drinks and pizza ( ) all conference participants.>(C.for)

212. The driver ( ) the passengers off at the supermarket and then went to the next stop.>(C.dropped)

213. The government ( ) do something about these companies especially when food safety is concerned.>(should)

214. The key ( ) successful implementation is clearly communicating the strategy to the whole company.>(A.to)

215. The light is too ( ) for me to read.I can't stand any more.>(A.dim)  
 216. The machine ( ) this morning for no reason.>(B.oke down)  
 217. The manager urged his staff not to ( ) the splendid opportunity.>(C.miss)  
 218. The news ( ) we are having a holiday tomorrow is not true.>(A.that)  
 219. The online What's on for Women provides information ( ) upcoming and ongoing events.>(A.about)  
 220. The problem is ( ) we can get to replace her.>(B.who)  
 221. The products of this company are always ( ) to standard because they have very strict quality control process.>(A.up)  
 222. The program gives students the ( ) to learn more about global warming.>(C.opportunity)  
 223. The project required a considerable ( ) of time and effort.>(B.investment)  
 224. The training of employees to enable them ( ) their career development is very important.>(C.to improve)  
 225. The two companies finally reached a ( ) after long talks.>(B.compromise)  
 226. The underground connection system is ( ) two levels.>(B.made up of)  
 227. The worst nuclear disaster in US history ( ) in March 197>(B.oke out)  
 228. The ( ) was only sentenced to pay a fine of \$10,000.>(criminal)  
 229. The rain came to a stop the night before last. The fields are still full of water. — It ( ) for nearly a week.>(B.had rained )  
 230. Then she cheered ( ) a lot when they got ( ) the taxi.>(C.up ... into)  
 231. Then the situation ( ) worse by human error because of the lack of proper training.>(B.was made)  
 232. Then you had a supervisory level of people ( ) supervised them every day.>(A.who)  
 233. There are many cities ( ) very fast.>(C.expanding)  
 234. There are ( ) flowers in the garden.>(C.two little yellow)  
 235. There is absolutely nothing wrong with this,as long as you don't ( ) .>(C.go overboard)  
 236. There must be a solution ( ) this problem.>(A.to)  
 237. There's no money ( ) for an office party this year.>(C.available)  
 238. These measures were designed to improve car safety. >( )  
 239. These new processes ( ) .>(A.should be controlled)  
 240. These preparedness frameworks either exist in various stages of development ( ) have been implemented.>(C.or)  
 241. These ( ) were designed to improve car safety.>(C.measures)  
 242. They are trying to ( ) the waste discharged by the factory for profit.>(C.exploit)  
 243. **they have a lot of applicants, they can't find the people they want.**  
 A. Though  
 244. They named the island ( ) its discoverer.>(A.after)  
 245. They recommended that the amusement park( )>(C.be extended)

246. They set up a branch in Chongqing to ( ) air conditioners.>(C.manufacture)  
 247. They ( ) leave next Friday.>(B.decided to)  
 248. The ( ) store has recently installed a new booking system.>(C.chain)  
 249. The ( ) was only sentenced to pay a fine of \$10,000.>(C.criminal)  
 250. This idea hit me when I ( ) this morning.>(C.woke up)  
 251. This is the book ( ) I have learned a lot.>(C.from which)  
 252. This is the man ( ) last night.>(B.whom I saw)  
 253. This is very important.You ( ) remember to shut down your computer every evening.>(B.must)  
 254. This morning I had my finger ( ) when I was preparing breakfast.>(C.cut)  
 255. This was the first time she saw him ( ) .>(B.in person)  
 256. Those ( ) are interested in the job position can send an email to us.>(C.who)  
 257. Three ( ) of the old bridge ( ) fallen down. It's dangerous. >(B.fifths,has )  
 258. Time will not ( ) our friendship.>(B.diminish)  
 259. Today is a busy day.Let's discuss it ( ) next week.>(C.some time)  
 260. Trains are still running, ( ) the snow.>(B.despite)  
 261. Ultimately,marketing is designed to ( ) extra revenue.>(A.ing in)  
 262. Under no circumstance ( ) to tell lies to parents.>(B.are children allowed)  
 263. Unluckily,some Quality Management System failures ( ) headlines.>(A.do make)  
 264. Waste electrical goods ( ) safely.>(B.must be disposed of)  
 265. We are all looking forward to ( ) your country.>(A.visiting)  
 266. We have spent all of our spare time, ( ) ,our spare money,on the project.>(C.as well as)  
 267. We haven't seen such a beautiful film ( ) .>(B.for the past four years)  
 268. We must make sure that all the materials ( ) the requirements.>(A.meet)  
 269. We should discourage people ( ) using their cars in the city centers.>(A.from)  
 270. We should ( ) finding methods of making efficient use of limited resources.>(C.focus on)  
 271. We want to ( ) students to read more.>(A.encourage)  
 272. We will continue our close communication and ( ) with your company.>(A.coordination)  
 273. We'll do what we can ( ) English well this term. —It's time for you to work hard. >(B.to study )  
 274. Welcome new and old customers to visit our company,we will ( ) your service!>(A.be committed to)  
 275. Western companies are preparing for a ( ) from the East>(A.challenge)  
 276. We ( ) the last bus and didn't have any money for taxi,so we had to walk home.>(B.missed)  
 277. What she does is a full-time job, not an internship. >( )  
 278. What she does is a full-time job,not an ( ) .>(B.internship)

279. When do we have to pay the bill?— ( ) December 3>(A.By)  
 280. When you aren't physically handing someone money or a check for a ( ) ,you will feel you are spending free money.>(C.purchase)  
 281. When you complete Part 1,you will be able to learn ( ) .>(B.what to do for specific hazards)  
 282. When ( ) as planned,a credit card can be a powerful financial tool.>(C.used)  
 283. While I was skiing,I ( ) and broke my wrist.>(A.fell)  
 284. Would you mind ( ) me some bread on your way home?>(C.buying)  
 285. You can go out, ( ) you promise to be back before 12 o'clock.>(C.as long as)  
 286. **You can go out, ( ) you promise to be back before 12 o'clock.**  
 C. as long as  
 287. You can of course help the local school by giving them a ( ) directly.>(C.donation)  
 288. You can remember what you do if you ( ) .>(B.keep a diary)  
 289. You can't go out on a sales call if you are ( ) in jeans.>(A.dressed)  
 290. You have to change your daily ( ) and lifestyle.>(C.routine)  
 291. You may stay here ( ) you like.>(A.as long as)  
 292. You need to know that the changes might ( ) in the future.>(A.arise)  
 293. You should be more patient ( ) your children.>(C.with)  
 294. You will probably be ( ) him at lunch.>(B.meeting)  
 295. You won't get better if you don't ( ) smoking.>(A.give up)  
 296. Your friend is forgetful and often forgets to ( ) assignments.>(C.submit)  
 297. —Does she speak French or German?—She doesn't, ( ) .>(B.neither)  
 298. —Grace doesn't speak French.Does Mary speak French?—She doesn't, ( ) .>(A.either)  
 299. —**I wish you success in your career.**— ( )  
 C. The same to you.  
 300. —**When do we have to pay the bill?**— ( ) **December 30.**  
 B. On  
 301. —Who should be responsible for the accident?—The boss,not the workers.They just carried out the order ( ) .>(B.s told)  
 302. — ( ) **father took part in the charity activity in the neighborhood yesterday?**—Peter's.  
 A. Whose  
 303. ( ) important it is for kids to imagine freely!>(How)  
 304. ( ) is known to all, too much fat causes heart problems.>(As)  
 305. ( ) these potential problems, two-way radios are preferable as they are extremely reliable for short distances and can broadcast to several people at once.>(Given)  
 306. ( ) good information! I have never heard ( ) wonderful news. >(B.What, such )  
 307. ( ) ,some quality management system failures do make headlines.>(A.Unluckily)  
 308. ( ) ?you?practise?your?English,?  
 ( ) ?progress?you?will?make.>(A.The more.the greater)

- 309、( ) an existing route reduces the amount of planning you will need to do.>(C.Choosing)
- 310、( ) beautiful painting this is!>(C.What a)
- 311、( ) beautiful pictures they are!>(B.What)
- 312、( ) father took part in the charity activity in the neighborhood yesterday?— Peter's.>(A.Whose)
- 313、( ) important it is for kids to imagine freely!>(B.How)
- 314、( ) in the late 1970s ( ) American manufacturing factories realized the importance of quality control.>(C.It was...that)
- 315、( ) in this light,the matter is not as serious as people generally suppose.>(B.Seeing)
- 316、( ) is known to all,too much fat causes heart problems.>(B.As)
- 317、( ) is very important to a businessman.>(C.Collecting information)
- 318、( ) of Professor Smith's have arrived here.>(B.Two students)
- 319、( ) the book and have finished it before you go to bed.>(A.Start)
- 320、( ) the company rule,we should punch in before 8 o'clock.>(A.According to)
- 321、( ) these potential problems,two—way radios are preferable as they are extremely reliable for short distances and can broadcast to several people at once.>(B.Given)
- 322、( ) they have a lot of applicants,they can't find the people they want.>(A.Though)
- 323、( ) they have a lot of applicants,they can't find the right person for the position.>(A.Although)
- 324、( ) warming is a real problem.>(C.Global)
- 325、( ) you change your mind,I won't be able to help you.>(B.Unless)
- 326、( ) you practise your English, ( ) progress you will make.>(A.The more,the greater)
- 完成填空(9)

- 1、 **COMMUNITY SERVICE**
- 2、 **Fruit is good for people. Many people ea...**
- 3、 **Have you heard about Grandparents Week?**
- 4、 **It's very interesting to study names of ...**
- 5、 **Joachim's vision is based on an idea cal...**
- 6、 **Many people who work in London prefer to...**
- 7、 **Over the decade 2001–2010,**
- 8、 **Total Quality Management (TQM)**
- 9、 **When it comes to selecting candidates th...**

#### 1、 COMMUNITY SERVICE

1. I (volunteer in) our community because a great impact can be made on others' lives through simple actions.
2. (community service) programs or activities are seen as opportunities for experiential learning.
3. Sometimes the government asks its people to serve their communities to meet the (citizenship requirement).
4. Community service can be defined as a service that is performed for (the benefit of) the public.

5. Community service is a commitment. A person must want to do it with good intentions and not because they (are asked to) do so.

2、 **Fruit is good for people. Many people eat some (fruit) every day.**

Mr. Black and Mrs. Black like fruit very much and every Monday Mrs. Black goes to buy some fruit in the shop near her house. The man in the shop knows her well and helps a lot. She can buy all (kinds) of fruit there, like apples, pears, oranges and bananas. In different time of the year the (price) of each kind of fruit is not the (same), sometimes high, something low. Mrs. Black likes to buy cheap fruit. But Mr. Black likes bananas only. She buys bananas for him every week. She only buys cheap (fruit) for herself.

#### 3、 Have you heard about Grandparents Week?

This important community event began (as) a one day celebration in 2012 to commemorate National Grandparents Day. In 2014, the ACT Government expanded the program to a whole week to fully (capture) the true worth of grandparents in all their various forms.

Grandparents Week is an annual event to honor and recognize the valuable contribution grandparents make, and the valuable role they play, in their families and the wider ACT community.

This year's festival includes an exciting range of events, programs and activities for young and old (plus) those in between! Sing some old time tunes or shake a move on the dance floor. Join a fun game of bowls or table tennis. Play your hand at cards. Attend a Senior Club Open Day. Partake in delicious morning teas. (Whatever) your vintage there's something for everyone during Grandparents Week!

Does your community group have a great event or activity (in mind) for seniors? Would you like to include it as part of the Grandparents Week 2016 program?

#### 4、 It's very interesting to study names of different countries.

Chinese names are different from foreign names. Once an English lady came to (visit) me. When I was introduced to her she said, Glad to meet you, Miss Ping. Then she gave me her name card with three words on it: Betty J. Black. So I said, Thank you, Miss Betty. We looked at each other and laughed heartily. Later I found that the English people (put) their family names last and the given names first, while their middles are not used very much. I explained to her that the Chinese family name (came) first, the given name last, so she (would) never call me Miss Ping. She asked if we Chinese had a middle name. I told her we didn't. But people may often find three words on a Chinese name card. In this case the family name still comes first, the other words after it (is) a two-word given name. It is quite usual in China. My sister is Li Xiaofang. She has two words in her given name instead of just one like mine.

5、 **Joachim's vision is based on an idea called pleaching (编织),** where tree branches are grown so that they naturally weave together. Since the growth patterns of trees are (affected) by wind and sunlight, it may be possible to control the way a tree develops.

These Fabricated Tree House Habitats would use trees grown into shapes as housing. One of the (advantages) of these designs is that trees would not have to be cut down for lumber.

A 100 percent treehouse would take years to create, Joachim said. (Depending on) the climate, a house could take anywhere from 5 to 30 years to grow. Fortunately, there's a way to speed up the process. Joachim suggests including ecological materials such as sod (草皮), grasses and living branches in the housing designs. This material would be able to move as the house grows, Joachim said.

A home would become an actual ecosystem, a community of plants, animals, and bacteria working together. The trees would also give off water vapor that would assist in (cooling) the homes. Solar panels and wind would help provide energy. The tree homes might even have soil pockets, where plants could grow from the structure itself.

Work has already begun on Joachim's first design—a house made from 50 percent recycled and 50 percent living things. Joachim is confident about the (importance) of his work, as he uses natural products without destroying nature.

The environment and its study are very important. We need to respect nature, don't take it for granted, he said.

#### 6、 Many people who work in London prefer to live outside it,

and to go to their offices, factories or schools every day by train or by bus, even though this means they have to get up earlier in the morning and (arrive) home later in the evening.

One benefit of living outside London is that houses are cheaper. Even a small flat in London (without) a garden costs quite a lot to rent. With the same money, one can get a little house in the (country) with a garden of his own.

Then, in the country one can be free (from) the noise and hurry of the town. Although one has to get up earlier and spend more time in trains or buses, one can sleep better at night, and, during weekends and on summer evenings, one can enjoy the fresh clean air of the country. If one likes gardening, one can spend one's spare time digging, planting, watering and doing a lot of other jobs which are needed in the garden. Then, when the flowers and vegetables come up, one has the reward of a person who has shared the secrets of (nature).

#### 7、 Over the decade 2001–2010,

an average of more than 700 natural and technological emergencies occurred globally every year, (affecting) approximately 270 million people and causing over 130 000 deaths annually. Twenty-five per cent of these emergencies, and 44 per cent of these deaths, occurred in less developed countries with limited capacities to prepare for and respond effectively (to) emergencies. These statistics do not include the high levels of mortality and morbidity associated with conflict-related emergencies. (According to) the World Bank, over 1.5 billion people live in countries affected by violent conflict. These populations suffer from the consequences of societal disruption and

increases in mortality and morbidity due to infectious diseases, acute malnutrition, trauma and complications from chronic diseases.

Over the same time period, risks to public health (have increased) due to globalization, and international travel and trade. Such risks might be transmitted by people (e.g. SARS, influenza, polio, Ebola), goods, food, animals (e.g. zoonotic disease), vectors (e.g. dengue, plague, yellow fever), or the environment (e.g. radio-nuclear releases, chemical spills or other contamination).

In all types of emergencies, the poorest and most vulnerable people suffer disproportionately. These (negative) impacts are complicated by the enormity of the resulting economic costs, averaging over US\$100 billion per year. The appropriate and timely management of these risks requires effective national and international capacities, intersectoral collaboration, the promotion of equity, the protection of human rights, and the advancement of gender equality.

#### 8. Total Quality Management (TQM)

Total Quality Management (TQM) is a (comprehensive) and structured approach to organizational management that seeks to improve the quality of products and services (through) ongoing refinements in response to continuous feedback. TQM requirements may be defined separately for a particular organization (or) may be in adherence to established standards, such as the International Organization for Standardization's ISO 9000 series. TQM can be applied to any type of organization; it originated in the manufacturing sector and has since been adapted for use in almost every type of organization imaginable, (including) schools, highway maintenance, hotel management, and churches. As a current focus of e-business, TQM is based on quality management (from) the customer's point of view.

9. **When it comes to selecting candidates through interview,** more often than not the decision is made with the first five minutes of a meeting. Yet employers like to (convince) themselves that they are being exceptionally thorough in their selection processes. In today's marketplace, the (quality) of staff is fundamental to the company's success and, as a result, recruiters use all means at their disposal to secure the best in the field.

One method in particular that has risen in popularity is testing, either psychometric testing (心理测试), which attempts to define psychological characteristics, or aptitude testing. The idea is that those testing provide an organization with an extra way of establishing a candidate's suitability for a role.

The employment of psychometric or ability testing as one (component) of the recruitment process may have some merits, but in reality there is simply no real (measure). The answer to this problem is experience in interview techniques and a strong definition of the elements of each position to be filled. The instinctive decision that many employers make, based on a CV and the first five minutes of a meeting, are perhaps no less valid than any other tool employed in the (business) of recruitment.

#### 阅读理解 (单选) (35)

1. A question that often troubles food comp...
2. A question that often troubles food comp...
3. Air pollution
4. Are you thinking of writing someone a le...
5. As the National Park Service celebrates ...
6. As you research music, you will find mus...
7. Dear Vicky, I live in A berdeen, in the no...
8. Dinner customs are different around the ...
9. Door-knocking is the most effective way ...
10. Human Resource Management (HRM)
11. I'm Michael Bush, Managing Director of H...
12. I'm Michael Bush, Managing Director of H...
13. I'm Michael Bush, Managing Director of H...
14. I'm Michael Bush, Managing Director of Ho...
15. Most of us know about the Nobel Prize,
16. Most of us know about the Nobel Prize, e...
17. Most people usually traveled by ship and...
18. Mr. Brown was going away for a week.
19. Of all the family members, grandparents a...
20. On Christmas Eve --- the night before Ch...
21. One day, President Lincoln went to a par...
22. Quality control is a series of activitie...
23. The 2014 Ebola outbreak is the largest i...
24. The International Food Safety Authoritie...
25. The road system in Beijing's central bus...
26. The road system in Beijing's central bu...
27. There are stories about two U.S. presid...
28. There are three kinds of goals: short-te...
29. There has been, in history, a man who wa...
30. To minimize traffic jams in the city cen...
31. To minimize traffic jams in the city cen...
32. Uncle Li and Uncle Wang are good friends...
33. When to go and what to do first
34. Without good budget management,
35. Without good budget management, you are l...

A question that often troubles food companies is how to control problems like rats and insects without harming the food. Pest control experts say poisons should never be used where they may enter food.

1. According to pest control experts, why should poisons never be used in food companies? **>A. Because they may enter food.**
2. What is the first line of defense against pests? **>B. To clean the places where food is handled or stored.**
3. How can floors, food preparation surfaces and tools be disinfected? **>C. With chemicals.**
4. Why should attention be paid to outer walls? **>A. To prevent pests from entering a building from outside.**

5. What does the passage mainly talk about? **>C. How to control rats and insects without harming the food.**

2. **A question that often troubles food companies is how to control** A question that often troubles food companies is how to control problems like rats and insects without harming the food. Pest control experts say poisons should never be used where they may pollute food. (此处省略\*\*\*) Most of these governmental departments or bureaus have their website with information about food safety policies and other issues. People can easily access the information.

- (1) The responsibilities of a food and drug administration bureau are ( ) . **>A. To set up rules about the use of pesticides and enforces them all over the country.**
- (2) Where, according to Pest control experts, should poisons never be used? **>A. Where food may be contaminated.**
- (3) Outer walls are built ( ) . **>A. to prevent pests from entering a building from outside.**
- (4) Why is it necessary for supervisors to make a list of pest control measures? **>C. To help control pests and help prepare for any inspection.**
- (5) From the text, we know that like chlorine, iodine or bromine are all ( ) **>B. chemicals**

#### 3. Air pollution

People and air pollution are often in the same places.

26. The key point of the passage is that \_\_\_\_ **>A. the cause of air pollution is people**
27. What is the purpose of this passage? **>B. to tell the causes of air pollution**
28. Why is air pollution more grave in the city than in the country? \_\_\_\_ **>A. Because there are larger populations in cities.**
29. The fumes from coal and oil may cause metal \_\_\_\_ **>A. to corrode**
30. In larger cities, the fumes from coal and oil may contribute to \_\_\_\_ **>C. lung diseases**

#### 4. Are you thinking of writing someone a letter?

Are you thinking of writing someone a letter? Call instead. It isn't that expensive, especially when you call during the evening, night, or weekend hours. (此处省略\*\*\*) Next time you have good news, or you just want to stay in touch, remember, a phone call means so much more than a letter. This has been a message from Southern Bell Telephone Company.

- (1) According to this passage, when is a dial telephone call cheapest? **>C. After 11 at night.**
- (2) This passage is ( ) . **>C. a talk**
- (3) To make a ten-minute call costs \$2.60, if you are in New York and want to be connected with a person in ( ) . **>B. Los Angeles**
- (4) What should one do in order to make an overseas call? **>C. Check the phone book for overseas area codes so that you can dial direct.**
- (5) What type of call requires less money? **>A. direct dial call.**

#### 5. As the National Park Service celebrates its 100th anniversary(周年纪念),

As the National Park Service celebrates its 100th anniversary(周年纪

念), President Barack Obama has announced the establishment of one new national monument, and the expansion(扩大) of another. (此处省略\*\*\*) However, those who support the president's decision say the establishment of the new monument will lead to new jobs through tourism.

(1) In national monuments, ( ) is forbidden. > B. mining

(2) Which of the following is the best title for the passage? > C. Creating New National Monuments

(3) According to the passage, which of the following statements is NOT TRUE? > A. There is no objection to President Obama's decision.

(4) Obama has established or enlarged ( ) national monuments during his two terms. > C. 26

(5) The phrase "at stake" in Paragraph 4 is closest in meaning to ( ) . > C. in danger

#### 6. As you research music, you will find music that is familiar to you.

As you research music, you will find music that is familiar to you. You will find music which tells of interesting places and exciting things to do. (此处省略\*\*\*) We can enjoy playing and singing music, dancing and listening to the music of the people and the composers of different times and places.

(1) Which of the following statements is NOT true. Music expresses ( ) . > B. people's musical ideas

(2) From the second paragraph, we know that ( ) . > B. music sings of the country, nature and home

(3) By means of music, the composer wishes that ( ) . > C. you would share his feelings and ideas

(4) In the first paragraph, the author tells us to ( ) . > A. find entertainment(娱乐) in music

(5) The last paragraph shows that music makes it possible ( ) . > A. the music can express actions and feelings at the same time

#### 7. Dear Vicky, I live in A berdeen, in the north of Scotland.

21. The letter-writer wants to ( ) at Christmas. > B. visit his parents who live quite far away

22. The letter-writer will travel ( ) miles to go to and come back from Com wall. > C. 1000

23. The letter-writer doesn't get on well with his boss because ( ) . > B. his boss heard the letter-writer and others say very bad things about him

24. Vicky advises the letter-writer to ( ) . > C. apologize to his boss for what he has done

25. Vicky thinks the letter-writer's boss will ( ) after he hears the explanation. > A. be very happy to give the letter-writer a longer holiday

#### 8. Dinner customs are different around the world.

Dinner customs are different around the world. If you are a dinner guest in Ghana, this information will help you a lot. (此处省略\*\*\*) You must chew fufu well, or you may get sick. You eat fufu with the fingers of your right hand only.

(1) People in Ghana usually eat ( ) . > C. with their spoons

(2) From the passage we know that in Ghana ( ) . > A. the rules for dinner time are not strict

(3) In fact, most dishes in Ghana ( ) . > C. are very hard

(4) When you eat fufu, you'd better ( ) . > C. all of the above

(5) If you are a dinner guest in Ghana, the host(主人) always takes you to ( ) . > B. the living room first

#### 9. Door-knocking is the most effective way of making face-to-face community contact,

Door-knocking is the most effective way of making face-to-face community contact, but it has become a lost art. (此处省略\*\*\*) Record names, addresses, e-mail addresses, phone numbers, and responses to questions on the spot. You won't remember them later!

(1) What does the underlined phrase "on the spot" mean? > A. without delay

(2) Who will receive pleasant reception when they try door-knocking? > C. A neighbor who does good preparation and has significant project to introduce.

(3) Which time is not appropriate for door knocking? > B. Monday morning.

(4) Why does the author say that door-knocking has become a lost art? > B. People focus on privacy increasingly, so door-knocking seems like an intrusion into other people's lives.

(5) Which step should be firstly taken when you try door-knocking? > C. Leave a door hanger.

#### 10. Human Resource Management (HRM)

Human Resource Management (HRM) is the process of managing people and their relationships in an organization. These two processes are important in the success and growth of a business. (此处省略\*\*\*) Successful management ensures that all employees know their role, career development and feel themselves part of an organization.

(1) According to the passage, it is important for the employees to know the career path, pay, training and other opportunities through ( ) . > B. policies

(2) The most important component of HRM is ( ) . > A. staffing

(3) We can use ( ) to evaluate career improvement and to determine pay increases. > C. performance management

(4) ( ) is NOT mentioned in the text about the success of HRM. > C. Training

(5) ( ) is / are important in the success of a business. > B. The process of managing people and their relationships

#### 11. I'm Michael Bush, Managing Director of Hoogle Engineering.

I'm Michael Bush, Managing Director of Hoogle Engineering. I am pleased to welcome you here to our website and I'd like to tell you a little about the company and its organization. (此处省略\*\*\*) You've got the teams, and then you've got two people, only two people, who are what you think of as management. This is generally called flat structure.

(1) Hoogle Engineering was set up in ( ) . > B. the twentieth century

(2) People in a flat structure usually work in ( ) . > C. teams

(3) Which of the following statements is NOT true according to the

passage? > B. the author thinks the two structures have the same functions

(4) There are many different ( ) of management in a tall structure. > B. levels

(5) Which is the best title for the passage? > A. Organization Structure in Hoogle Engineering

12. I'm Michael Bush, Managing Director of Hoogle Engineering. I am pleased to welcome you here to our website and I'd like to tell you a little about the company and its organization.

26. Who is telling the information about Hoogle Engineering? > A. Managing Director.

27. How many people are employed by Hoogle Engineering? > C. 60.

28. Why is it necessary to make contact with customers worldwide? > A. Because the market is global.

29. Which of the following statements is NOT true? > C. The speaker thinks the two structures have the same functions

30. What kind of organizational structure was Hoogle Engineering? > B. A tall structure.

#### 13. I'm Michael Bush, Managing Director of Hoogle Engineering

I'm Michael Bush, Managing Director of Hoogle Engineering I am pleased to welcome you here to our website and I'd like to tell you a little about the company and its organization. (此处省略)

1. Hoogle Engineering was set up in ( ) > B. the twentieth century

2. There are many different ( ) of management in a tall structure > B. levels

3. People in a flat structure usually work in ( ) > C. teams

4. Which of the following statements is NOT true according to the passage? > A. communication in the company becoming more and more important

5. Which is the best title for the passage? > B. History of Hoogle Engineering

#### 14. I'm Michael Bush, Managing Director of Hoogle Engineering.

21. Who is telling the information about Hoogle Engineering? > C. Managing Director.

22. How many people are employed by Hoogle Engineering? > A. 60.

23. Why is it necessary to make contact with customers worldwide? > B. Because the market is global.

24. Which of the following statements is NOT true? > C. The speaker thinks the two structures have the same functions.

25. What kind of organizational structure was Hoogle Engineering? > B. A tall structure.

#### 15. Most of us know about the Nobel Prize,

Most of us know about the Nobel Prize, especially the Nobel Peace Prize, but few of us know anything about the man who set them up. (此处省略\*\*\*) He made money all by his own efforts, but he left the world share his wealth. His inventions and wealth stay with the world for ever.

(1) Nobel was a (an) person in the world. > A. unselfish

(2) Nobel Prizes come from ( ) . > C. all the interest from the fund

(3)Which statement of the following is Right according to the passage? >C.Nobel worked hard in his life and saved lots of money for the world to share.

(4)Nobel wanted to set up the Nobel Peace Prize because ( ) . >B.he hated war

(5)Alfred's business was ( ) . >A.making and selling explosives  
16、 **Most of us know about the Nobel Prize, especially the Nobel Peace Prize,**

Most of us know about the Nobel Prize, especially the Nobel Peace Prize, but few of us know anything about the man who set them up.  
(此处省略)

1.Alfred Nobel did the following EXCEPT ( ) >A.choosing the winners of Nobel Prize

2.Nobel wanted to set up the Nobel Peace Prize because ( ) . > B.he hated war

3.Nobel Prizes come from ( ) . > C.all the interest from the fund

4.Nobel was a(an) ( ) person in the world. > B.unselfish

5.Which statement of the following is Right according to the passage? >D.Nobel worked hard in his life and saved lots of money for the world to share.

17、 **Most people usually traveled by ship and train which are driven by steam engine.**

Most people usually traveled by ship and train which are driven by steam engine. It played an important part in many kinds of vehicles several scores of years ago. (此处省略\*\*\*) His engine could lift a 3300-pound weight 100 feet in one minute. Because his engine did ten times as much work as the horse, Watt called it a ten horse-power engine.

(1)James Watt was born in ( ) . >B.a worker's family

(2)The main idea of the passage is ( ) . >A.James Watt first used horse-power as a unit of measure

(3)One horse-power means the ( ) . >A.work a horse could do in a minute

(4)The story says that Watt made the first ( ) . >C.widely used steam engine

(5)Watt wanted to find a way to ( ) . >C.both A and B

18、 **Mr. Brown was going away for a week.**

Mr. Brown was going away for a week. Before he left, he said to his son, "if anyone asks for me, you can tell him that your father has been out for doing something, (此处省略\*\*\*) The man was very surprised. He asked, "No more? I met your father last week. When did it happen?"

"Burnt yesterday evening."

(1)What was burnt? >B.The piece of paper.

(2)The man was very surprised because ( ) . >A.he thought the child's father was dead

(3)A man came to visit the boy's father on ( ) . >C.the fifth day

(4)Mr. Brown wrote the words down on ( ) . >C.a piece of paper

(5)Mr. Brown told his son that ( ) . >B.he would be back in seven days

19、 **Of all the family members,grandparents are probably the least valued.**

Of all the family members,grandparents are probably the least valued.They are just the people who have always been around.They make a fuss over the children in the family, (此处省略\*\*\*) and you find yourself wishing that you had told them what they meant to you as people and not as grandparents.

21.What is the position of grandparents in the family? >A.They are the least important members of the family.

22.What do grandparents never do? >C.Telling their grandchildren how dear they are to them.

23.Why don't children need to payback the loan from their grandparents? >A.Grandparents turn the loan into a gift.

24.Why don't children take their grandparents' advice? >A.Their advice is not of any help in the present situation.

25.How do children feel after their grandparents died? >C.They regret they didn't express their true feelings to them.

20、 **On Christmas Eve --- the night before Christmas Day --- children**

On Christmas Eve --- the night before Christmas Day --- children all over Britain put a stocking at the end of their beds before they go to sleep. (此处省略\*\*\*) The children are no longer young, and they know who "Father Christmas" really is. But they still put their stockings at the end of their beds.

(1)Father Christmas comes into the house through the ( ) . >C.chimney

(2)Father Christmas often puts presents ( ) . >C.into children's stockings

(3)When the children are older, they ( ) . >A.know that Father Christmas is really their father

(4)When the children were very young, ( ) . >B.they didn't know who Father Christmas was

(5)Christmas Eve is ( ) . >C.the night before Christmas Day

21、 **One day, President Lincoln went to a party, At the gathering,** One day, President Lincoln went to a party, At the gathering, a man called Douglas was repeatedly talking about Lincoln's low position in life and saying (此处省略\*\*\*) I have left my side of the counter, but Mr. Douglas still sticks to his as firmly as ever."

(1)How did Lincoln win the oral competition? >C.He won it by comparing his present position with Douglas.

(2)Where was Douglas talking about Lincoln's low position in life? >A.At a meeting.

(3)What do you suppose the sentence "Mr. Douglas still sticks to his as firmly as ever means?" >B.Douglas remained a drunkard (酒鬼)and had not changed a bit.

(4)Why was Douglas repeatedly talking about Lincoln's low position in life? >B.Because he wanted others to look down upon Lincoln.

(5)The story implies that ( ) . >A.Don't look down upon other's past experience.

22、 **Quality control is a series of activities that ensure and improve the quality of products and service.**

Quality control is a series of activities that ensure and improve the quality of products and service.

The term 'quality control' came into common use in the 1950s

because of W. Edward Deming. (此处省略\*\*\*) By that time, Japanese firms such as Honda and Sony were taking over large portions of the American consumer market while it took most American firms until the 1990s to put quality control practices in place.

(1)When there are quality failures, where does W. Edward Deming think the blame lies? >B.In the upper management.

(2)According to W. Edward Deming, what is the best time to control product quality? >C.During the production process

(3)According to the passage, which of the following statements about quality control is NOT correct? >B.Quality control can be done within one department.

(4)Which of the following will not help to create a quality workplace? >A.Working alone.

(5)During which period were some Japanese firms winning American consumer markets over American firms? >C.1970s.

23、 **The 2014 Ebola outbreak is the largest in history and the first Ebola outbreak in West Africa.**

The 2014 Ebola outbreak is the largest in history and the first Ebola outbreak in West Africa. Although the current epidemic does not cause a significant risk to other nations, (此处省略\*\*\*) Local health care systems are strengthened through communication, coordination with partners and training on infection control for health care workers and safe patient treatment.

(1)What action does CDC take to respond to the large Ebola outbreak? >A.Work closely with governmental, national and international partners.

(2)The 2014 Ebola outbreak response was ( ) . >B.an international activity

(3)How could we describe the 2014 Ebola outbreak? >C.Not the first but the largest one.

(4)What does the underlined word "massive" mean in Paragraph 3? >A.huge

(5)How many disease specialists from CDC have gone to West Africa for the Ebola response? >C.More than 100.

24、 **The International Food Safety Authorities Network (INFOSAN)**

With the rapid globalization of food production and trade,international issues related to food safety are likely to increase.Food (此处省略\*\*\*) organizations to provide assistance to the countries or regions with emerging food safety events of possible international concern.

(1)The need for regular exchange of information on food safety issues is when a food safety related event emerges>B.urgent

(2)It is that international issues related to food safety will increase. >C.possible

(3)The Food and Agriculture Organization of the United Nations (FAO) carries out the food safety problem>A.with WHO

(4)INFOSAN is responsible for the following EXCEPT. >C.promoting trade between countries

(5)has a designated INFOSAN Emergency Contact Point for communication between national food safety authorities. >A. Every

member state of INFOSAN

**25、 The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.**

The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.

21. CBD stands for ( ) .>A. Central Business District  
22. The underlined word "commuters" in the second paragraph means ( ) .>C. people who go to work  
23. ( ) including four new subway lines beneath the CBD has been operating.>C. An underground system  
24. If you drive a car to the underground, it can be parked ( ) .>B. on the second underground floor  
25. Beijing has set up a traffic inquiry system for people to check ( ) .>C. traffic conditions

**26、 The road system in Beijing's central business district (CBD)**

The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency. (此处省略\*\*\*) In the future, the CBD will be fully covered by an intelligent traffic control system.

- (1) The road system in Beijing's downtown area is being to make public transportation easy and improve efficiency. >B. designed again  
(2) An underground system including new subway lines beneath the CBD has been operating. >C.4  
(3) The underground connection system consists of level(s). >B. two  
(4) CBD stands for . >A. Central Business District  
(5) Beijing has set up for people to check traffic conditions. >C. a traffic inquiry system

**27、 There are stories about two U.S . presidents,**

There are stories about two U.S . presidents, Andrew Jackson and Martin Van Buren, which attempt to explain the American English term OK. (此处省略\*\*\*) Buren's friends organized a club to help him become President They named the club the Old Kinderhook Club, and anyone who supported Van Buren was called "OK".

- (1) According to the first story, the term "OK" ( ) >A. was first used by President Jackson  
(2) The author ( ) >C. is not sure whether the stories are true  
(3) According to the second story, the term "OK" was first used ( ) >B. in a presidential election  
(4) According to the second story, the term "OK" ( ) >C. was used to call Van Buren's supporters in the election  
(5) According to the passage, President Jackson ( ) >C. wasn't good at reading, writing or spelling

**28、 There are three kinds of goals: short-term, medium-range and long-term goals.**

There are three kinds of goals: short-term, medium-range and long-term goals. Short-term goals are those that usually deal with current activities, which we can apply on a daily basis. Such goals can

be achieved in a week or

21. Short-term goals are the ones that ( ) .>C. keep you engaged on a daily basis  
22. The medium-range goals are built upon ( ) .>C. the completion of the short-term goals  
23. Once we set ourselves long-term goals, ( ) .>B. we may change our goals as we have new ideas and opportunities  
24. What does the word "static" mean in the last paragraph? >C. not moving  
25. Which of the following statements is TRUE according to the passage? >B. Short-term goals all help in achieving your long-term goals.

**29、 There has been, in history, a man who was swallowed by a whale and lived to tell the tale.**

There has been, in history, a man who was swallowed by a whale and lived to tell the tale. The man's name is James Bartley. (此处省略\*\*\*) They thought it would be a big fish still alive inside. But when they opened the stomach they found James Bartley. After this trip, Bartley settled in Gloucester, England, and never returned to sea.

- (1) The word carcass refers to the ( ) .>C. dead body of the whale.  
(2) The author, in telling James Bartley's story, gives us information by ( ) .>C. dramatically (戏剧性地) telling what happened  
(3) James Bartley never went to sea again because ( ) .>B. of fright and shock  
(4) The sailors knew that something was in the whale's stomach because ( ) .>A. they could feel it moving about wildly  
(5) This passage is mainly about ( ) .>C. man who was swallowed by a whale and lived

**30、 To minimize traffic jams in the city center and on major roads out of Sydney,**

To minimize traffic jams in the city center and on major roads out of Sydney, the city's highway department will not agree to road closures scheduled for weekdays or Saturdays. (此处省略\*\*\*) Choosing an existing route reduces the amount of planning you will need to do.

- (1) Road closures for weekdays may be allowed ( ) .>C. on minor roads outside Sydney  
(2) If you want a road closed to traffic, you must complete your applications and send them to the relevant committee at least ( ) before the scheduled date. >B. 30 days  
(3) Which is the best title of this passage? >A. Road Closure Procedures in Sydney  
(4) Which of the following statements is true? >B. The approval of a road closure is needed for a parade.  
(5) Partial or full road closures are decided by ( ) .>A. the requirements from applicants

**31、 To minimize traffic jams in the city centre and on major roads out of Sydney,**

To minimize traffic jams in the city centre and on major roads out of Sydney, the City's highway department will not agree to road closures

scheduled for weekdays or Saturdays.

- (1) As a rule, Sydney's highway department will agree to road closures in the city centre scheduled for ( ) .>C. Sundays  
(2) If you want a road closed to traffic, you must complete your applications and send them to the relevant committee at least ( ) before the scheduled date. >B. 30 days  
(3) Partial of full road closures are decided by ( ) .>A. the requirements from applicants  
(4) Which of the following is NOT the condition for partial road closures according to the passage? >B. On work days.  
(5) Which of the following would be the best title of this passage? >A. Road Closure Procedures in Sydney

**32、 Uncle Li and Uncle Wang are good friends.**

They live next to each other and their farms are both at the foot of the mountain. So they can help each other. But neither of them likes to use his head. The 省略...

1. The two farmers carried the apples to the city to ( ) .>make a profit  
2. The two farmers had to sell their apples at a low price because ( ) .>a lot of apples had been already carried to the city  
3. Uncle Li and Uncle Wang live in the low and broken houses because ( ) .>They're both poor  
4. Uncle Li and Uncle Wang were unhappy because ( ) .>They had sustained losses in business  
5. Which of the following is true? >Neither of the farmers is clever.

**33、 When to go and what to do first**

- When to go and what to do first  
21. Why does the author say that door-knocking has become a lost art? >B. People focus on privacy increasingly, so door-knocking seems like an intrusion into other people's lives.  
22. Which step should be firstly taken when you try door-knocking? >C. Leave a door hanger.  
23. Which time is not appropriate for door knocking? >B. Monday morning.  
24. Who will receive pleasant reception when they try door-knocking? >C. A neighbor who does good preparation and has significant project to introduce.  
25. What does the underlined phrase "on the spot" mean? >A. without delay.

**34、 Without good budget management,**

Without good budget management, you are likely to overspend on marketing accidentally. Here are three steps that help to make a good marketing budget. (此处省略\*\*\*) By keeping the budget in mind when you make decisions, you will have the opportunity to work out different strategies to find the best solutions for your business goals and prevent overspending on marketing.

- (1) What should the budget plan be based on? >B. The company's reliable income.  
(2) What does "disposable income" mean in Passage 3? >C. Net income.  
(3) Keeping the budget in mind when making marketing decisions will

avoid ( ) .>C.using more than you earn  
 (4)You have to be clear of ( ) when organizing financial information.>A.the income and expenses  
 (5)The three main factors that decide how you spend marketing funds are ( ) .>B.the budget amount, your past experiences and where you can reach the right audience  
**35、 Without good budget management,you are likely to overspend on marketing accidentally.**  
 Without good budget management,you are likely to overspend on marketing accidentally. Here are three steps that help to make a good marketing budget.  
 21.The budget plan should be based on the company's reliable ( ) .>B.income  
 22.The underlined“disposable income ” in Paragraph 3 means ( ) .>C.net income  
 23.You have to be clear of ( ) when organizing financial information.>A.the income and expenses  
 24.The three main factors that decide how you spend marketing funds are ( ) .>B.the budget amount,your past experiences and where you can reach the right audience  
 25.Keeping the budget in mind when making marketing decisions will avoid ( ) .>C.using more than you earn  
 阅读理解 (判断) (28)

- 1、 A Quality Management System (QMS)
- 2、 A Quality Management System (QMS) should...
- 3、 A question that often troubles food comp...
- 4、 A question-that often troubles food comp...
- 5、 BEIJING'S ROADS FOR THE FUTURE
- 6、 Community service is a service or activi...
- 7、 Emergencies and disasters can occur any ...
- 8、 English is spoken as a native language b...
- 9、 Have you ever heard of a girl of 15, who...
- 10、 I think the most terrible thing in life ...
- 11、 If someone asks me: “Do you like music?...
- 12、 It's hard to make friends if you stay at...
- 13、 John Smith was an old porter.
- 14、 Long ago, people in Rome (罗马)
- 15、 Mr. Ford saw a nice sweater in the shop ...
- 16、 Nearly all American students in colleges...
- 17、 Reading for pleasure is the easiest way ...
- 18、 Save Money by Understanding Why You Spen...
- 19、 The road system in Beijing's central bus...
- 20、 The term “lifelong learning” is very p...
- 21、 The “war for talent”reads like headlin...
- 22、 The “war for talent” reads like headli...
- 23、 To minimize traffic jams in the city cen...
- 24、 To save money, you simply need to spend ...
- 25、 We live in an age full of opportunities:
- 26、 What do we talk when we talk about money...

27、 With the rapid globalization of food pro...  
 28、 Yesterday evening, when I went to town w...  
**1、 A Quality Management System (QMS)**  
 A Quality Management System (QMS) should clearly understand customer requirements, and provide good design, qualified production in an effective and efficient way. (此处省略\*\*\*) As the problem continued to make news headlines, Apple eventually agreed to a “voluntary” recall to correct the problem.  
 All of the above famous quality management failures could probably have been prevented if the principles of a fully functioning quality management system had been in place.  
 (1)A Quality Management System should provide well-designed products.>T  
 (2)In the 3 Mile Island case lack of proper training as a human error made the situation even worse.>T  
 (3)A Quality Management System should place company's interest at the first place.>F  
 (4)Apple lost its dominance in the smartphone market because of the iPhone 4 problem.>F  
 (5)Ford Pinto's failure was caused mainly by the poor decisions made by its top management.>F  
**2、 A Quality Management System (QMS) should clearly understand customer requirements,**  
 A Quality Management System (QMS) should clearly understand customer requirements, and to provide good design,  
 1. A company should provide well designed products. (T)  
 2. A company should place company's interest at the first place. (F)  
 3. A company should reduce the amount of waste. (T)  
 4. A company should satisfy all employees' requirements. (F)  
 5. A company should produce qualified products. (T)  
**3、 A question that often troubles food companies is how to control**  
 26.According to pest control experts,poisons should never be used as they may enter food.>T  
 27.Food preparation surfaces and tools should be kept clean.>T  
 28.Outer walls are used to stop pests from entering a building from the outside.>T  
 29.People can easily access the information about food safety policies from the government departments and bureaus.>F  
 30.The main idea of the passage is how to prevent plants and grass from growing.>F  
**4、 A question-that often troubles food companies is**  
 how to control problems like rats and insects without harming the food.  
 26. According to pest control experts, poisons should never be used as they may enter food.>F  
 27. Food preparation surfaces and tools should be kept clean>T  
 28. Outer walls are used to stop pests from entering a building from the outside. >T  
 29. People can easily access the information about food safety policies

from the government departments and bureaus. >F  
 30. The main idea of the passage is how to prevent plants and grass from growing. >F  
**5、 BEIJING'S ROADS FOR THE FUTURE**  
 The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.  
 1. The road system in Beijing's central business district (CBD) is being designed again. (T)  
 2. Commuters can only take public buses from residence areas to subway stations. (F)  
 3. The re-designed road will be 15.5 kilometers long. (F)  
 4. The underground traffic system has four new subway lines beneath the CBD. (T)  
 5. Both levels of the underground connection system are planned for parking. (F)  
**6、 Community service is a service or activity which is performed**  
 Community service is a service or activity which is performed by someone or a group of people for the benefit of the public or public organizations. (此处省略\*\*\*) However, some colleges prefer work experience over community service, and some require that their students also participate in community service in order to graduate.  
 (1)Most of the youth who volunteer in community service are motivated by personal purposes.>F  
 (2)Every university considers community service is the most important experience for students among other practices, like internship.>F  
 (3)Some people who take part in community services are not volunteers.>T  
 (4)In some high schools, students must complete certain hours of community service to receive a diploma.>T  
 (5)The organizer is the beneficiary of community service.>F  
**7、 Emergencies and disasters can occur any time without warning.**  
 Emergencies and disasters can occur any time without warning. The more you are prepared for them, the better you will be able to act, reducing panic and confusion when an emergency occurs. (此处省略\*\*\*)  
 • Consider how you could quickly get important personal information about employees in an emergency (for example, contact numbers for their home, next-of-kin, or special medical conditions).  
 (1)The emergency response plan is needed for reducing panic and confusion when an emergency occurs.>T  
 (2)To ensure that employees know what to do in an emergency and to test the effectiveness of emergency exit routes, the emergency drills should be held once half a year.>F  
 (3)The evacuation plan of your workplace should be in line with that of local emergency management office.>T  
 (4)According to the passage, the blocked emergency exits can help avoid further hazards.>F  
 (5)Supply of basic necessities is not included in an ERP.>F

8、English is spoken as a native language by around 377 million people,

English is spoken as a native language by around 377 million people, and as a second language by around 375 million speakers in the world. (此处省略\*\*\*) However, the future of English as a global language will depend very largely on the political, economic, demographic and cultural trends in the world.

- (1) American explorers sailed all over the world and took English to many places.>F
- (2) English is the most widely used language in the world according to the second paragraph.>T
- (3) The first paragraph shows that English has the largest population of native speakers in the world.>F
- (4) English will maintain its dominance because of its language advantage.>F
- (5) The Hollywood films flooded the market because people in the world love English films.>F

9、Have you ever heard of a girl of 15, who set up a company of her own?

Have you ever heard of a girl of 15, who set up a company of her own? Wendy Wong is the girl. She started the business two years ago. (此处省略\*\*\*) After dinner, she goes to her office and goes on working on her computer, writing games until 2 a.m.. She does not usually need so much sleep as other children.

- (1) She usually gets 'A' grades in all her subjects.>T
- (2) Wendy Wong start the business at the age of fifteen.>F
- (3) Wendy Wong drives to school by herself every day.>F
- (4) She finished her homework in an hour after her driver takes her home.>F
- (5) She has already written several successful computer games.>T

10、I think the most terrible thing in life for my little brother is getting up in the morning.

I think the most terrible thing in life for my little brother is getting up in the morning. He is almost sick when my mother calls, "Herbert! It's seven o'clock! Get up!" Herbert answers, "I'm coming!"

- (1) The most terrible thing in life for my little brother is going to school.>F
- (2) I'm not like my brother because I like to go to bed early at night and get up early in the morning.>T
- (3) I usually jump out of bed and go into the bathroom for a shower before my mother calls.>T
- (4) When mother calls, Herbert doesn't answer and remains in bed.>F
- (5) My mother often has to go upstairs and pull Herbert out of bed as he refuses to get up.>T
- (6) Sometimes we have to send for a military band to wake Herbert up.>F
- (7) The writer thinks some day Herbert will learn to get up on time.>F

11、If someone asks me: "Do you like music?"

If someone asks me: "Do you like music?" I'm sure I will answer him or her: "Of course, I do." because I think music is an important part of

our lives.

(此处省略\*\*\*)

But my mother thinks rock is boring. "I like some relaxing music," she says. That's why she likes country music, I think.

- (1) Jane likes dancing.>F
- (2) The writer likes music because he thinks it's an important part of our lives.>T
- (3) The writer's mother thinks that country music is boring.>F
- (4) The writer likes rock and dance music.>F
- (5) 4 people's ideas about music are talked about in this passage.>F

12、It's hard to make friends if you stay at home alone all the time.

It's hard to make friends if you stay at home alone all the time. Get out of the house and do things that will put you in touch with other people. It's easier to make friends when you have similar interests.

(此处省略\*\*\*) That way, you'll have a bigger group of people to choose from and have more chances for making friends.

- (1) Be a good listener when one talks to other people.>T
- (2) If you want to have more chances for making friends, try to get out to meet other people.>T
- (3) We can just make friends with those who are easy to meet.>F
- (4) If we stay at home, we can have more friends.>F
- (5) When we talk to people, we should always look right, left, or at the floor.>F

13、John Smith was an old porter.

John Smith was an old porter. He worked at the station. Every day he was busy carrying heavy things for the people. He was careful with his work. He was kind to everyone. He was always ready to help others.

(此处省略\*\*\*) Then he explained to the man, "The 10:35 train to London left five minutes ago. Can you run fast enough to catch it?"

- (1) It was 10.40 when the man got to the station.>T
- (2) John Smith's job was a driver.>F
- (3) The man was going to Paris.>F
- (4) John Smith was a kind person and always ready to help others.>T
- (5) The man run towards the trains and look worried because he wanted to catch the 9:35 train to London.>F

14、Long ago, people in Rome (罗马)

Long ago, people in Rome (罗马) talked to one another in Latin (拉丁文). Pupils in school learned to read and write in Latin. Books are in Latin.

(此处省略\*\*\*) You do, too. Street, wall, city, and salt are some of the Latin words we use. Another word "pupil" is also a Latin word. It means "little doll".

- (1) Many people can read Latin today.>F
- (2) Long ago, Latin was used by people in Greece.>F
- (3) Romans took Latin to other parts of the world, so it became a world language.>T
- (4) In each land, people changed the language Latin greatly.>F
- (5) The main idea of the whole story is that Latin changed as it moved from land to land.>T

15、Mr. Ford saw a nice sweater in the shop window.

Mr. Ford saw a nice sweater in the shop window. It was very cheap. So he bought one.

(此处省略\*\*\*)

In the end, with the help of his wife, he got out of the sweater. Mrs. Ford laughed, "You see, you bought a cheap thing, but..."

- (1) "Shrink" here means "become smaller".>T
- (2) Mr. Ford was good at buying things.>F
- (3) Mr. Ford bought the sweater because it was very nice and cheap.>T
- (4) Mr. Ford put the sweater on as soon as he bought it.>F
- (5) Mr. Ford took off the sweater by himself.>F

16、Nearly all American students in colleges and universities pay for their education.

Nearly all American students in colleges and universities pay for their education. There are many expenses. First of all, there is tuition. (此处省略\*\*\*) They can also get loans from the government. They pay the money back to the government when they finish their education.

- (1) Many students pay back their loans from the government when they finish their education.>T
- (2) All American students in colleges and universities pay for their education.>F
- (3) There is not any free tuition colleges.>F
- (4) The higher tuition at some school in America is a thousand dollars or more a year.>F
- (5) Students buy textbooks for their courses finally.>T

17、Reading for pleasure is the easiest way to become a better reader in English.

Reading for pleasure is the easiest way to become a better reader in English. It is also the most important way.

(此处省略\*\*\*)

- learn new words;  
learn about the cultures of English speakers.
- (1) Some students think of pleasure reading not easy.>F
  - (2) Pleasure reading is important for learning English.>T
  - (3) We can learn what we need is the greatest advantage of pleasure reading?>T
  - (4) Do pleasure reading can not help us become better readers.>F
  - (5) Studying is the easier way to become a better reader.>F

18、Save Money by Understanding Why You Spend It

To save money, you simply need to spend less than you earn. It is easy to say, but why is it so difficult to do? To answer this question, you need to study the factors that keep you spending all the time. (此处省略)

(题型 1)

1. For most people, easy access to credit is the biggest reason for overspending.>T
2. You have to pay for the credit card loans by the end of each month.>T
3. Using a credit card to pay is spending free money.>F
4. Getting credit cards from various banks and using the overdraft to

the limit can help you spend to feel good. >F

5. Always pay attention to your budget while spending. >T  
(题型 2)

1. You have to pay for the credit card loans by the end of each month. >T
2. Using a credit card to pay is spending free money. >F
3. It's easy to get a credit card but hard to make ends meet. >T
4. If you suffer from a deficit this month, you simply have to pay it off by the original amount in the future. >F

5. Spending to feel good means keeping your spending within the budget. >T

#### 19、 The road system in Beijing's central business district (CBD)

The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency. (此处省略\*\*\*) In the future, the CBD will be fully covered by an intelligent traffic control system.

- (1)The underground traffic system has four new subway lines beneath the CBD.>T
- (2)The re-designed road will be 15.5 kilometers long.>F
- (3)Both levels of the underground connection system are planned for parking.>F
- (4)Commuters will only take public buses from residence areas to subway stations.>F
- (5)The road system in Beijing's central business district (CBD) is being designed again.>T

#### 20、 The term "lifelong learning" is very popular nowadays.

The term "lifelong learning" is very popular nowadays. It describes the need for people to continue their education and training throughout their lives. (此处省略\*\*\*) The challenge for governments is that they have to develop new funding approaches and new quality assessment procedures.

- (1)Nowadays, many universities begin to provide newly developed courses for people who want to acquire more knowledge and skills.>T
- (2)To develop lifelong learning only concerns with the universities.>F
- (3)With the aid of teaching technology, people can learn anytime and anywhere.>T
- (4)Lifelong learning is increasingly crucial because people have to work long hours to support themselves in changing economies.>F
- (5)Along with the trend for providing programs for part-time adults, the main task of the university has changed much.>F

#### 21、 The "war for talent" reads like headlines from many years ago, but it has never gone away, says Eleanor Nickerson, director of UK operations for Top Employers. Many...

Many companies are not short of talents any more.>F

Providing employees with good career chances is the key to attracting and keeping the talent.>T

Smart employees don't care about what companies can offer them after 5 or 10 years' career development.>F

Most of the new jobs are paid more than 18 an hour.>F

Payments have been decreasing consistently since 2010.>T

#### 22、 The "war for talent" reads like headlines from many years ago,

The "war for talent" reads like headlines from many years ago, but it has never gone away, says Eleanor Nickerson, director of UK operations for Top Employers. (此处省略\*\*\*) If employers want to show concern for their staff, they should be paying them well and understand that zero-hours contracts bring insecurity and extreme money worries."

- (1)The biggest challenge for employers to is keeping staff in the long run.>T
- (2)According to research by Top Employers, many corporations have enough talents for their development.>F
- (3)Not all employees believe that they can get a better offer.>T
- (4)The data shows the key to attracting talents is to offer high salary.>F
- (5)The wages have been rising consistently since 2010.>F

#### 23、 To minimize traffic jams in the city center and on major roads out of Sydney,

To minimize traffic jams in the city center and on major roads out of Sydney, the City's highway department will not agree to road closures scheduled for weekdays or Saturdays.

1. Closures scheduled for Sundays on minor roads outside the city center may be considered. (F)
2. You need to get approval if you plan to block the road or footpath. (T)
3. Roads can only be closed partially. (F)
4. If you choose an existing route for a parade, the amount of planning will be reduced. (T)

5. Road closure applications can be sent to the Department's Traffic Calming Committee one week before the scheduled date. (F)

#### 24、 To save money, you simply need to spend less than you earn.

To save money, you simply need to spend less than you earn. It is easy to say, but why is it so difficult to do? To answer this question, you need to study the factors that keep you spending all the time. (此处省略\*\*\*) When you know that you can't afford an activity, don't give in. Instead, invite your friends over for a home dinner party, game night, or some other activities where you can still enjoy time together, but without breaking your budget.

- (1)Always pay attention to your budget while spending.>T
- (2)For most people, easy access to credit is the biggest reason for overspending. >T
- (3)You have to pay for the credit card loans by the end of each month.>T
- (4)Using a credit card to pay is spending free money.>F
- (5)Using credit card is an effective way to get your spending under control.>F

#### 25、 We live in an age full of opportunities:

We live in an age full of opportunities: If you are smart enough, and have got ambition and keep pushing forward, you can rise to the top

of your chosen profession, no matter where you started out.? (此处省略\*\*\*) And we will have to stay mentally alert and engaged during a 50-year working life, which means knowing how and when to change the work we do.

- (1)Companies today are responsible for employee's career. >F
  - (2)It is the CEO who decides your place. >F
  - (3)You need to understand your company well so that you can do things well. >F
  - (4)Understanding yourself means knowing well about your strengths, weaknesses, your values, how you learn, how you do with others and so on. >T
  - (5)Ordinary people cannot manage themselves well. >F
- #### 26、 What do we talk when we talk about money?
- What do we talk when we talk about money?

26. People don't think about what they can buy with money when they talk about money.>F

27. Many people believe that only money can make our dreams come into being.>T

28. In daily life, people often talk about money openly.>F

29. People can increase their freedom, power and security by handling money consciously.>T

30. Talking openly about money is the first step to control it.>T

#### 27、 With the rapid globalization of food production and trade,

With the rapid globalization of food production and trade, international issues related to food safety are likely to increase. (此处省略\*\*\*) INFOSAN can work with other international organizations to provide assistance to the countries or regions with emerging food safety events of possible international concern.

- (1)Food safety authorities in each country believe that food safety problems should be solved within their country.>F
- (2)It is probable that there will be more and more safety related issues worldwide.>T
- (3)Public health organizations can get findings of investigations and strategies for food safety improvement from INFOSAN.>T
- (4)The major duty of the INFOSAN Emergency Contact Point in each FAO member state is to manage communication between national food safety authorities.>T
- (5)INFOSAN monitors possible international events concerning food safety independently.>F

#### 28、 Yesterday evening, when I went to town with my mother,

Yesterday evening, when I went to town with my mother, we met a strange old man. It was raining hard and we had no umbrella. (此处省略\*\*\*) After he drank it, he put on his hat and took up one of the many wet umbrellas there and went off with the new one. Soon after that, he sold it again.

- (1)The old man sold his own umbrella.>F
- (2)He was an honest man.>F
- (3)He gave it to them for only a pound because he had forgotten his wallet and needed taxi fare to go back home.>F
- (4)The old man sold an umbrella to the writer and her mother.>T

(5)The umbrella was worth more than one pound.>T  
写作题(29)

- 1、[写一份电话留言]以秘书张强的名义，给 Sam Fo...
- 2、[写一份电话留言]以秘书张强的名义，给 Sam Sm...
- 3、[写一份电话留言]以秘书王丽的名义，给 George...
- 4、[写一份电子邮件]邀请 Tom 参加“城市文化节”...
- 5、[写一份建议信]Write a letter on a sugges...
- 6、[写一份申请书]下表是志愿者 (Volunteer) 招聘...
- 7、[写一封客户投诉回信] Write a reply to a ...
- 8、[写一封客户投诉回信]Write a reply to a c...
- 9、[写一封客户投诉回信]请根据以下信息对投诉...
- 10、[写一封客户投诉回信]请根据以下信息对投诉...
- 11、[写一封客户投诉回信]请根据以下信息写一封...
- 12、[写一篇文章关于“不同性别的责任”的短文 (Male ...
- 13、[写一篇文章关于“成大事从小事做起”的短文 (Thi...
- 14、[写一篇文章关于“创造机会”的短文 (Let Me Try) ]...
- 15、[写一篇文章关于“极端恶劣天气肆虐”的短文 (Wha...
- 16、[写一篇文章关于“态度决定一切”的短文 (Male an...
- 17、[写一篇文章关于“向母亲表达爱”的短文 (Male an...
- 18、[写一篇文章关于“越简单越好”的短文 (Simpler i...
- 19、[写一篇文章关于“逐梦的心声”的短文 (Ask for W...
- 20、[写一篇文章关于“最爱的纪念物”的短文 (The Thi...
- 21、[写一篇文章关于近期火灾频发简报]请依据以下信...
- 22、[写一篇文章关于私家车购买的文章]根据以下提纲...
- 23、[写一篇文章关于养老的短文]每个人都会随时间老...
- 24、[写一篇建议信]请根据以下内容写一篇建议信...
- 25、[写一篇日程安排]请以马冬的身份，用英文介绍...
- 26、[写一篇日程安排]下面是李明周一至周五的时...
- 27、[写一篇日程安排]以李明的身份，根据下表内容...
- 28、[写一篇英文招聘广告]根据以下内容写一篇英...
- 29、[写一篇英语招聘广告]请根据以下内容写一篇...

1、[写一份电话留言]以秘书张强的名义，给 Sam Ford 写一份电话留言。

以秘书张强的名义，给 Sam Ford 写一份电话留言。

来电时间：1月6日下午3:00

出访时间：1月11日，星期二

航班号：C27390

起飞/到达时间：9:45/11:25

访问意图：Mr. James 将于下周到 Sam Ford 的办公室洽谈一项新的技术开发项目并询问对方时间是否合适，如果时间不合适，请 Sam Ford 回电话。

参考范文：

To: Sam Smith

Time: 3:00 p. m., January 6

Mr. James of AAA Company is scheduled to call on you at your office on Tuesday, January 11th. His flight C27390 took off from Shanghai at 9:45 am and arrived in Shenzhen at 11:25 am. He looks forward to discussing a new technology development project with you. Ring back

to check whether the time is suitable.

From: Zhang Qiang

2、[写一份电话留言]以秘书张强的名义，给 Sam Smith 写一份电话留言。

来电时间：4月6日下午3:00

出访时间：4月11日，星期二

航班号：CZ3590

起飞/到达时间：7:55/10:25

访问意图：Mr James 将于下周到 Sam Smith 的办公室洽谈一项新的技术开发项目，询问对方时间是否合适，如果时间不合适，请 Sam Smith 回电话。

A Telephone Message

To: Sam Smith

Time: 3:00 p. m., April 6

Message: Mr. James of AAA Company is scheduled to visit your office on April 11, Tuesday. His Flight CZ3590 takes off from Shanghai at 7:55 a. m. and arrives in Shenzhen at 10:25. He is expecting to discuss with you about the technical cooperation on a new project. Ring back to check whether the time is suitable.

From: Zhang Qiang

3、[写一份电话留言]以秘书王丽的名义，给 George Williams 写一份电话留言 (80—100 词)。

来电时间：7月5日上午10:00

出访时间：7月10日，星期一

航班号：CZ1732

起飞/到达时间：10:40/11:50

主要内容：Mr. Johnson 将于下周到 George Williams 的办公室洽谈新产品的开发项目，请询问对方时间是否合适，如果时间不合适，请 George Williams 回电话。

【参考范文 1】

TELEPHONE MESSAGE

FROM: Wang Li

TO: George Williams

DATE: July 5th

TIME: 10:00 am

MESSAGE : Mr. Johnson will visit your office next Monday (July 10th) to discuss the new product development project in detail. His flight is CZ1732, departing at 10:40 and arriving at 11:50. We sincerely hope this time is convenient for you. If not, please call back at your earliest convenience so that we can reschedule the meeting. This project is of great significance and we look forward to a fruitful discussion. Your prompt response will be highly appreciated.

【译文】

电话留言

发件人：王丽

致：乔治·威廉姆斯

日期：7月5日

时间：上午10:00

留言：约翰逊先生将于下周一（7月10日）拜访贵公司，详细讨论新产品开发项目。他的航班是 CZ1732，10点40分起飞，11

点50分到达。我们真诚地希望这次对你方便。如果不方便，请尽早回电话，以便我们重新安排会议时间。这个项目意义重大，我们期待着进行富有成果的讨论。非常感谢您的迅速答复。

【参考范文 2】

TELEPHONE MESSAGE

FROM: Wang Li

TO: George Williams

DATE: July 5th

TIME: 10:00 a.m

MESSAGE : Dear George Williams, Mr. Johnson plans to visit your office next Monday, July 10th, to talk about the new product development project. His flight is CZ1732, with a departure time of 10:40 and an arrival time of 11:50. We would like to know if this time suits you. If it doesn't, please give us a call back at your earliest convenience. Thank you.

【译文】

电话留言

发件人：王丽

致：乔治·威廉姆斯

日期：7月5日

时间：上午10:00

信息：亲爱的乔治·威廉姆斯：约翰逊先生计划下周一，即7月10日拜访你的办公室，讨论新产品开发项目。他的航班是 CZ1732，起飞时间是10:40，到达时间是11:50。我们想知道这个时间对您是否合适。如果没有，请在您方便的时候给我们回个电话。谢谢你！

【参考范文 3】

FROM: Wang Li

TO: George Williams

DATE: July 5th

TIME: 10:00 a.m.

MESSAGE: Mr. Johnson will visit your office next week to discuss the new product development project. He'll take flight CZ1732, departing at 10:40 and arriving at 11:50 on Monday, July 10th. Please let us know if this time suits you. If not, kindly call back. We look forward to a fruitful discussion.

【译文】

发件人：王丽

致：乔治·威廉姆斯

日期：7月5日

时间：上午10点

留言：约翰逊先生下周将拜访你们的办公室，讨论新产品开发项目。他将乘坐 CZ1732 航班，7月10日星期一，10点40分起飞，11点50分到达。请告诉我们这个时间是否合适。如果没有，请回电话。我们期待着进行富有成果的讨论。

【参考范文 4】

TELEPHONE MESSAGE

FROM: Wang Li

TO: George Williams

DATE: July 5th

TIME: 10:00 a.m.

MESSAGE: Mr. Johnson will visit your office next week to discuss the new product development project. He'll arrive at 11:50 on July 10th (Monday) via flight CZ1732 which departs at 10:40. Please confirm if this time suits you. If not, kindly call back at your convenience. We look forward to a fruitful discussion.

【译文】

电话留言

发件人: 王丽

致: 乔治·威廉姆斯

日期: 7月5日

时间: 上午10点

留言: 约翰逊先生下周将拜访你们的办公室, 讨论新产品开发项目。他将于7月10日(星期一)11点50分乘坐10点40分起飞的CZ1732航班到达。请确认这个时间是否适合您。如果没有, 请在方便的时候回电话。我们期待着进行富有成果的讨论。

4. [写一份电子邮件(邀请 Tom 参加“城市文化节”)]假定你是李明, 你所在公司的外国客户 Tom 对中国的民间艺术(Chinese folk art)很感兴趣。

假定你是李明, 你所在公司的外国客户 Tom 对中国的民间艺术(Chinese folk art)很感兴趣。恰好本周五你所在的城市将要举办“城市文化节”(The City Culture Festival), 请你写一份封电子邮件, 邀请 Tom 去体验编织艺术(weaving art)。

内容包括:

(1) 提出邀请并简述原因;

(2) 活动的时间与地点: 人民广场 (People's Square), 下午 2:30--5:30;

(3) 活动的内容: 了解编织艺术的历史; 观看编织艺术的展览 (exhibition);

(4) 约定见面的时间和地点 (下午时间 2: 15, 巴士车站);

(5) 期待对方的回复。

【参考范文】

Dear Tom,

Here's the good news. **The City Culture Festival** will be held on Friday. Since you have a strong passion for Chinese folk art, I am glad to invite you to join us and experience the charm of weaving art. The event is expected to last about three hours, from 2:30 PM to 5:30 PM at **Chinese folk art**.

Not only can we admire many fascinating weaving works from chairs to decorations, but we can also watch documentaries about the history of the art of weaving. In addition, we will invite some famous knitting artists to give a lecture on how to promote the development of knitting art, during which you will definitely have a better understanding of it. By the way, if you are free, I will pick you up at the bus stop at 2:15 on Friday afternoon.

How I wish you would consider my invitation! Your prompt reply will be highly appreciated.

Yours,

Li Ming

[译文]亲爱的汤姆,

这里有一个好消息。城市文化节将于本周五举行。既然你对

中国民间艺术有强烈的热情, 我很高兴邀请你加入我们, 感受编织艺术的魅力。该活动预计将持续约三个小时, 从下午 2:30 到 5:30 在人民广场举行。

我们不仅可以欣赏到从椅子到装饰品的许多吸引人的编织作品, 还可以观看有关编织艺术历史的纪录片。此外, 我们将邀请一些著名的编织艺术家来做一个关于如何促进编织艺术发展的讲座, 在此期间你一定会对它有更好的了解。顺便说一下, 如果你有空的话, 我周五下午 2:15 在巴士车站接您。

我多么希望你能考虑我的邀请! 如能及时回复, 将不胜感激。你的,

李明

5. [写一份建议信] Write a letter on a suggestion regarding opening a new theme park in the city to the board of directors, based on the following reasons:

Write a letter on a suggestion regarding opening a new theme park in the city to the board of directors, based on the following reasons:

(1) Doing market research since August (online questionnaires and more than 200 respondents);

(2) The city has a good location with a large population;

(3) Our competitors plan to expand their business;

(4) Needing to find out enough funds available.

(备注) 基于以下理由, 给董事会写一封关于在城市开设一个新的主题公园的建议的信:

(1) 8月起进行市场调研(在线问卷, 200余人);

(2) 城市地理位置优越, 人口众多;

(3) 我们的竞争对手计划扩大业务;

(4) 需要找到足够的可用资金。

【参考范文】

Dear Board of Directors,

I would like to make a suggestion regarding opening a new theme park in our city next year.

Since August, 2018, I have been conducting marketing research based on online questionnaires with more than 200 respondents participating. There is a large demand for a new theme park as our city has a good location with a large population.

Besides, I have heard that our competitors plan to expand their business here. If we don't grasp this opportunity, they will.

The most important thing for us to do now is to find out whether we have enough funds available. Therefore, we need a budget report from the Financial Department.

I am looking forward to your further consideration.

Yours Faithfully,

James Wang

【译文】

亲爱的董事会:

我想就明年在我市开设一个新的主题公园提一个建议。

从2018年8月开始, 我一直在进行基于在线问卷的市场调研, 参与的受访者超过200人。由于我市地理位置优越, 人口众多, 对新主题公园的需求很大。

除了。我听说我们的竞争对手打算在这里扩大业务。如果我们不

抓住这个机会, 他们会的。

我们现在要做的最重要的事情是弄清楚我们是否有足够的可用资金。因此, 我们需要财务部的预算报告。

我期待您的进一步考虑。

你忠实的,

詹姆斯·王

6. [写一份申请书] 下表是志愿者 (Volunteer) 招聘广告中的两个不同志愿项目。(养老院+偏远山区)

下表是志愿者 (Volunteer) 招聘广告中的两个不同志愿项目。假设你对其中一个项目感兴趣, 请以“谢元”的名字用英语撰写一份申请书, 大致谈谈你为什么对其中一个项目感兴趣以及你可以为这个项目做些什么。(80-100词)

Welcome to WARM-HEART Club

WARM-HEART help where help is needed.

- Change your life
- Do something important
- Learn new skills
- Gain self-confidence
- Make friends for life
- Help others help yourself Volunteer Projects

1. Nursing Home

Volunteers visit nursing home on weekends.

Duties:

You can read stories to the elderly, chat with them, and play cards with them.

2. Remote mountain area

Volunteers help students at a primary school.

Duties:

You can teach subjects: Music, Math, English and you can teach the children to read, and help them with computers.

You can also go hiking for donation: books, stationery, toys, etc.

[表格译文]

欢迎来到暖心俱乐部

在需要帮助的地方提供热心的帮助。

改变你的生活

• 做一些重要的事情

• 学习新技能

• 获得自信

• 交一辈子的朋友

• 帮助他人, 帮助自己

1. 养老院

志愿者在周末拜访养老院。

职责:

你可以给老人讲故事, 和他们聊天, 和他们打牌。

2. 偏远山区

志愿者在一所小学帮助学生。

职责:

你可以教科目: 音乐, 数学, 英语, 你可以教孩子们阅读, 并帮助他们使用电脑。

你也可以去徒步旅行捐赠: 书籍, 文具, 玩具等。

【参考范文 1】

Dear Sir/Madam,

I am XieYuan a middle school student from China. I want to be a volunteer in a small village in a poor area of China. The reasons are as follows. First, I'm good at English, so it'll be an advantage for me to teach children English. Second, as I've learned dancing for several years, I can dance when we visit the old people's home. I'm especially interested in working on the farm because I've never had a chance to do that before.

All in all, the project will provide me with chances not only to help people in need but also to experience the country life. I really hope to be a member of your project.

Looking forward to your early reply!

Yours,

XieYuan

[译文]亲爱的先生/女士,

我是谢元,一名来自中国的中学生。我想成为一名志愿者在中国的一个贫困地区的一个小村庄。原因如下。首先,我擅长英语,所以教孩子英语对我来说是一个优势。第二,因为我学了好几年的舞蹈,所以当我们去敬老院的时候我可以跳舞。我对在农场工作特别感兴趣,因为我以前从来没有机会这样做。

总而言之,这个项目不仅会给我提供帮助有需要的人的机会,还会给我体验乡村生活的机会。我非常希望能成为你们项目的一员。

期待您的早日回复!

你的,

谢元

**【参考范文 2】**

Dear Sir/Madam,

I'm Li Hua, a middle school student from China. I want to be a volunteer. I am 21 years old. At the age of 5, my father told me to learn from others. I learn about the lack of English teachers in the rural areas of western China. I am good at English and I'm good with children, too. I think I can teach children English. I can dance and sing. I'm a good listener. I'm writing to you so as to apply for a volunteer in a small village in the west of China.

Looking forward to your early reply!

Yours,

XieYuan

[译文]亲爱的先生/女士,

我是谢元,一名来自中国的中学生。我想成为一名志愿者。我今年 21 岁。5 岁时,父亲告诉我要向别人学习。我了解到中国西部农村地区缺乏英语教师。我擅长英语,我也擅长和孩子们在一起。我想我可以教孩子们英语。我会跳舞和唱歌,我是一个很好的倾听者。我写信给你是想申请在中国西部的一个小村庄做志愿者。

期待您的早日回复!

你的,

谢元

**7、[写一封客户投诉回信] Write a reply to a complaint letter according to the information given below.**

[写一封客户投诉回信 (Note 10 手机)] Write a reply to a complaint letter according to the information given below.

投诉者: George Smith

回复者: Peter Bruce, Manager

投诉原因: 2018 年 10 日在网上购买的 Note 10 手机(Note 10 mobile phone)有质量问题,不能拍照(take pictures),不能收发信息(receive or send messages)

调查结果: 确实有质量问题

解决方案: 退货(refund)或换部新手机(exchange)

**【参考范文 1】**

Dear Peter Smith,

Thank you for your letter of May 10, 2018 concerning about the problem that occurred with the mobile phone.

We wish to express our deepest regret over the unfortunate incident. I appreciate your sincerity and agree that Note10 mobile phone is imperfect in terms of taking pictures or sending messages. Please accept my sincere apologies.

After checking with our assembly staff in the workshop, it is clear that a small part of the mobile phone was not installed correctly. I can assure you that this oversight will never happen again. We have shipped the replacement of the new Note 10 mobile phone and we believe this will be up to the standards you have come to expect from our company.

Peter Bruce, Manager

[译文]

亲爱的彼得·史密斯:

感谢您 2018 年 5 月 10 日关于手机问题的来信。

我们对这一不幸事件表示最深切的遗憾。我很欣赏你的诚意,也同意 Note10 手机在拍照和发短信方面是不完美的。请接受我诚挚的歉意。

在车间与我们的装配人员检查后,发现手机有一小部分安装不正确。我可以向你保证,这种疏忽不会再发生。我们已经出货了替换的新 Note 10 手机,我们相信这将符合您对我们公司的期望。

经理,彼得·布鲁斯

**8、[写一封客户投诉回信]Write a reply to a complaint letter according to the information given below.**

Write a reply to a complaint letter according to the information given below.

投诉者: George Smith

回复者: Peter Bruce, Manager

投诉原因: 2018 年 5 月 10 日在网上购买的 Note 10 手机 (Note10 mobile phone) 有质量问题,不能拍照 (take pictures),不能收发信息 (receive or send messages) 调查结果: 确实有质量问题

解决方案: 退

**【参考范文】**

Dear George Smith, Thank you for your letter of May 10, 2018 concerning about the problem that occurred with the mobile phone.

We wish to express our deepest regret over the unfortunate incident. I

appreciate your sincerity and agree that Note10 mobile phone is imperfect in terms of taking pictures or sending messages. Please accept my sincere apologies.

After checking with our assembly staff in the workshop, it is clear that a small part of the mobile phone was not installed correctly. I can assure you that this oversight will never happen again. We have shipped the replacement of the new Note 10 mobile phone and we believe this will be up to the standards you have come to expect from our company.

Yours Sincerely,

Peter Bruce

**【译文】**亲爱的乔治·史密斯:感谢您 2018 年 5 月 10 日关于手机问题的来信。

我们对这一不幸事件表示最深切的遗憾。我很欣赏你的诚意,也同意 Note10 手机在拍照和发短信方面是不完美的。请接受我诚挚的歉意。

在车间与我们的装配人员检查后,发现手机有一小部分安装不正确。我可以向你保证,这种疏忽不会再发生。我们已经出货了替换的新 Note 10 手机,我们相信这将符合您对我们公司的期望。

你真诚的,

彼得·布鲁斯

**9、[写一封客户投诉回信]请根据以下信息对投诉信进行回复 (90-100 词)。(购买的无线耳机)**

请根据以下信息对投诉信进行回复(90-100 词)

投诉者: Peter Smith

回复者: Xiao Feng, Manager

投诉原因: 2022 年 2 月 10 日在线上商城(online shop)购买的无线耳机(Bluetooth headset)---

调查结果: 确有质量问题,新供应商(supplier)提供的产品不合标准 解决方案: 更换或全额退款(full refund),并提供一张打折卡。

**【参考范文 1】**

Dear Peter Smith,

I am XiaoFeng, the Manager of online shop. I just finished checking all detail on this case, sorry for the late reply.

The reason for your complaint is that on February 10, 2022, the wireless earphones purchased in the online mall had continuous failures, which could not be resolved. After careful investigation, we determined that there was a quality problem with this wireless headset, and the products provided by the new supplier were substandard. The existing solution is to replace it for free, or refund it in full, and provide a discount card.

We really learn a lot from this experience, will be more careful in the future orders.

Thanks and best regards.

XiaoFeng, Manager

[译文]

亲爱的彼得·史密斯:

我是晓峰,网店经理。我刚刚检查完这个案子的所有细节,很抱歉回复晚了。

您投诉的原因是,在2022年2月10日,在网上商城购买的无线耳机连续出现故障,无法解决。经过仔细调查,我们确定这款无线耳机存在质量问题,新供应商提供的产品不合格。现有的解决方案是免费更换,或全额退款,并提供折扣卡。

我们真的从这次的经验中学到了很多,在以后的订单中会更加小心。

谢谢并致以最美好的问候。

经理,

### 【参考范文2】

Dear Peter Smith,

I sincerely apologize for the inconvenience you have experienced with our Bluetooth headset, which you purchased from our online shop on February 10, 2022. We have conducted an investigation into the matter and regret to find that the product you received was indeed of substandard quality, due to a fault from our new supplier.

To address this issue, we would like to offer you two potential solutions:

1. Replacement: We will send you a new and properly functioning Bluetooth headset to replace the faulty one.

2. Full refund: If you prefer, we can provide you with a full refund for the purchase price of the defective product.

In addition, as a gesture of our sincere apology, we would like to offer you a discount card for your next purchase on our online shop. We hope this token of appreciation will help to regain your trust in our products and services.

Please let us know which solution you prefer, and we will promptly implement it. We sincerely appreciate your patience and understanding, and we assure you that we are taking measures to improve the quality of our products.

Sincerely,

Xiao Feng, Manager

[译文]

亲爱的彼得·史密斯:

您于2022年2月10日在我们的网上商店购买了我们的蓝牙耳机,给您带来了不便,对此我深表歉意。我们对此事进行了调查,很遗憾地发现你们收到的产品确实质量不合格,这是由于我们新供应商的失误造成的。

为了解决这个问题,我们想为您提供两个可能的解决方案:

1. 更换:我们将寄给您一个新的功能正常的蓝牙耳机,以更换故障的蓝牙耳机。

2. 全额退款:如果您愿意,我们可以为您提供瑕疵产品的全额退款。

另外,为了表示我们诚挚的歉意,我们想为您提供一张折扣卡,供您下次在我们的网上商店购物时使用。我们希望这一表示感谢您的表示将有助于重获您对我们产品和服务的信任。

请让我们知道你喜欢哪种解决方案,我们会及时执行。我们真诚地感谢您的耐心和理解,并向您保证,我们正在采取措施提高产品质量。

真诚地,

经理, 晓峰

### 【参考范文3】

Dear Peter Smith,

Thank you for your letter of Feb.10, 2022 concerning the Bluetooth headset you purchased from us from online shop.

First of all, we are extremely sorry for that unfortunate incident. Upon receiving your complaint, we immediately did careful investigation. After checking with technical staff and our supplier, we got to know, sadly, that the supplier is a new one. We were informed that the Bluetooth headset is not what you asked for in terms of such functions as taking pictures and messages. As we found out, it is mainly due to a small part which was incorrectly installed. However, it is not a major defect but an improper assembling.

So we hereby promise to offer two options of solutions. You can either have a brand-new one with perfect function or have a full refund. What is more, on either case, we will provide you with a discounting card.

Again, we are really sorry for what had happened and the inconvenience you may have experienced and will, upon confirmation of your final choice, do what we can to solve the problem as soon as possible.

Yours Sincerely,

Xiao Feng, Manager

[译文]

亲爱的彼得·史密斯:

感谢您2022年2月10日关于从我们网店购买蓝牙耳机的来信。

首先,我们对这一不幸事件感到非常抱歉。接到你方投诉后,我们立即进行了认真调查。在与技术人员和我们的供应商核实后,很遗憾,我们得知这个供应商是一个新的供应商。我们被告知蓝牙耳机不是你所要求的拍照和留言等功能。经我们调查,主要是由于一个小部件安装不正确。然而,这不是一个重大缺陷,而是一个不适当的组装。

因此,我们承诺提供两种解决方案。你可以换一台功能完美的全新手机,也可以全额退款。另外,无论哪种情况,我们都会给您提供一张折扣卡。

再次,我们对所发生的事情和您可能经历的不便表示歉意,并将在确认您的最终选择后,尽我们所能尽快解决问题。

你的真诚,

经理, 晓峰

### 【参考范文4】

Dear Mr. Smith,

I am Xiao Feng, the manager. I sincerely apologize for the inconvenience caused by the faulty Bluetooth headset you purchased on February 10, 2022. Our investigation confirmed quality issues with the product from the new supplier. We offer you two options: a replacement or a full refund. Additionally, we will provide you with a discount card as a token of our apology. Thank you for your understanding.

Best regards,

Xiao Feng

【译文】

亲爱的史密斯先生:

我是小峰,经理。您于2022年2月10日购买的蓝牙耳机有问题,给您带来不便,我深表歉意。我们的调查证实了新供应商的产品存在质量问题。我们为您提供两种选择:换货或全额退款。另外,我们将为您提供一张折扣卡以表示我们的歉意。谢谢您的理解。

最好的问候,

小风

### 10、[写一封客户投诉回信]请根据以下信息对投诉信进行回复。(80-100词)(购买Note12手机)

投诉者: James Williams 回复者: Liu Yan, Manager 投诉原因: 2022年6月10日在网上购买的Note 12手机(Note12 mobile phone)有质量问题,不能拍照(take pictures),不能收发信息(receive or send messages) 调查结果: 确实有质量问题 解决方案: 退货(refund)或换部新手机(exchange)

### 【参考范文】

Dear James Williams,

I am Liu Yan, the Manager of online shop. I just finished checking all detail on this case, sorry for the late reply.

The reason for your complaint is that The Note 12 mobile phone purchased on the Internet on June 10, 2022 has quality problems. It can't take pictures or receive or send messages. After careful investigation, we determined that there was a quality problem. And we now have two solutions: refund or exchange. Look forward to your choice and hope to make you satisfied

We really learn a lot from this experience, will be more careful in the future orders.

Thanks and best regards.

Liu Yan, Manager

### 【译文】

亲爱的詹姆斯·威廉姆斯:

我是刘岩,网店经理。我刚刚检查完这个案子的所有细节,很抱歉回复晚了。

您投诉的原因是,您于2022年6月10日在网上购买的Note 12手机存在质量问题。它不能拍照,也不能收发信息。经过仔细调查,我们确定有质量问题。我们现在有两种解决方案:退款或换货。期待您的选择,希望能让您满意

我们真的从这次的经验中学到了很多,在以后的订单中会更加小心。

谢谢并致以最美好的问候。

刘艳,经理

### 【参考范文2】

Dear James Williams,

I'm Liu Yan, the Manager. I'm sorry to hear that the Note 12 mobile phone you bought online on June 10, 2022 has quality problems like being unable to take pictures and receive or send messages. After our investigation, we've confirmed these issues.

We offer two solutions for you. You can choose to get a refund, and we'll return your money promptly. Or, if you prefer, we can exchange it for a new Note 12 mobile phone. We'll do our best to solve this problem and hope you'll be satisfied.

Yours sincerely,  
Liu Yan

**【译文】**

亲爱的詹姆斯·威廉姆斯：

我是经理刘岩。很抱歉，您于2022年6月10日在网上购买的Note 12手机存在无法拍照、收发短信等质量问题。经过我们的调查，我们确认了这些问题。

我们为您提供两种解决方案。您可以选择退款，我们会及时退还您的钱。或者，如果你愿意，我们可以换一部新的Note 12手机。我们会尽力解决这个问题，希望您能满意。

你的真诚，  
刘艳

**【参考范文3】**

Dear James Williams,

I'm Liu Yan, the manager. I'm sorry to hear about the quality problems with the Note 12 mobile phone you bought on June 10th, 2022. Our investigation confirms it. We take full responsibility and apologize for the inconvenience caused. You can choose to get a refund or exchange it for a new one. We'll ensure a smooth process to resolve your concern.

Best regards,  
Liu Yan

**【译文】**

亲爱的詹姆斯·威廉姆斯：

我是经理刘岩。我很抱歉听到您在2022年6月10日购买的Note 12手机出现质量问题。我们的调查证实了这一点。对于由此造成的不便，我们承担全部责任并深表歉意。您可以选择退款或换一个新的。我们将确保顺利解决您的问题。

最好的问候，  
刘艳

**【参考范文4】**

Dear James Williams,

I'm Liu Yan, the Manager. I'm sorry to hear that the Note 12 mobile phone you bought online on June 10th, 2022 has quality problems like being unable to take pictures and receive or send messages. After investigation, we confirm the issues.

We offer two solutions for you. You can choose to get a refund or exchange it for a new Note 12. We'll handle it promptly. Hope this resolves your problem.

Sincerely,  
Liu Yan

**【译文】**

亲爱的詹姆斯·威廉姆斯：

我是经理刘岩。很抱歉，您于2022年6月10日在网上购买的Note 12手机存在无法拍照、收发短信等质量问题。经过调查，我们确认了这些问题。

我们为您提供两种解决方案。你可以选择退款或换一部新的Note 12。我们会及时处理的。希望这能解决你的问题。

真诚地，  
刘艳

11、[写一封客户投诉回信]请根据以下信息写一封信回复客户的投诉。

请根据以下信息写一封信回复客户的投诉。

投诉者：Michael Smith

投诉时间：2021年3月12日

回复者：Tory Bruce, Manager

投诉原因：2021年3月10日在网上购买的M10手机有质量问题，既不能拍照，也不能下载应用程序。

调查结果：确实存在质量问题。

解决方案：退货(refund)或换部同款的新手机(exchange)。

**【范文1】**

Dear Smith

Thank you for your letter reminding us of the problems you encountered with the online store. After investigation, the M10 phone you purchased does have quality problems. I'm sorry you have suffered such a frustrating thing. Our store agrees to return or exchange a new phone of the same model to you. I apologize for the inconvenience this issue has caused you.

Thanks and best regards.

Tory Bruce, Manager

**【译文】**亲爱的史密斯

感谢您来信提醒我们您在网上商城遇到的问题。经过调查，您购买的M10手机确实有质量问题。很抱歉，您遭受了如此令人沮丧的事情。我们商城同意给您退货或换部同款的新手机。对于这个问题给您带来的不便，我深表歉意。

谢谢和最好的问候。

Tory Bruce, Manager

**【范文2】**

Dear peter smith:

I am very sorry for my delay reply about the complaint of incorrect label We extend our apologies for the inconvenience this matter has caused you I have made enquire s within these two days after we back to work and found that the problem was caused by we copy the wrong SKU code from the specification, and doesn't noticed the SKU code was wrong that all orders of tp0761 are attached the wrong label and have been delivery to UK before our holiday.

However, I can assure you that we have taken steps to make sure that this kind of situation cannot arise again.

We will prefer you rework them on site and the replace label will send you by DHL soon Could you please advice how many pcs of inner box label or outer label you need and advise the rework cost. we will learn this as a lessen and sincerely hope that you can consider if possible to cancel the rework cost if not too much. Because we had lose much money due to ja cu z z i doesn't payment one time.

I suppose 906pcs of inner label and 120 PCS of outer label is OK;

I am looking forward to hearing from you.

Best regards

[译文] 亲爱的彼得·史密斯：

我很抱歉我的延迟回复投诉的不正确的标签我们扩展我们的道歉此事造成你的不便,我已经询问年代后这两天我们回去工作,发现问题是由于我们复制错误的SKU代码规范,并没有注意到SKU码错了,所有的订单tp0761连接错误的标签和英国已经交付在我们的假期。

但是,我可以向你保证,我们已经采取措施确保这种情况不会再次发生。

我们希望你能够在现场返工,更换的标签会很快用DHL寄给你。你能否告知你需要多少个内盒标签或外盒标签,并告知返工费用。我们将从中吸取教训,并真诚地希望你能考虑如果可能的话取消返工费用如果不是太多的话。因为我们已经损失了很多钱,因为ja, cu, z, i没有付款一次。

我想906pcs内标,120pcs外标是可以的;

我期待着你的消息。

致以最亲切的问候

12、[写一篇关于“不同性别”的短文(Male and Female Roles)]在传统的社会里,我们认为男人和女人有着不同的职责,那么你对此怎么看呢?

在传统的社会里,我们认为男人和女人有着不同的职责,那么你对此怎么看呢?请以“Male and Female Roles”为题,写一篇100左右的短文,谈谈你对不同性别所承担的家庭或社会职责的看法。

**【参考范文1】 Male and Female Roles**

As we all know, the happiness of a family is closely related to the relationship between its members. However, women and men play different roles in this process.

Women are often considered to be the backbone of the family, taking on important roles such as taking care of the children, managing the house and maintaining family ties. Their patience, care and love are the cornerstone of family happiness. As a woman, I particularly value communication and understanding among family members. Families are more harmonious when they are able to listen to each other and respect each other's feelings.

The role of men in the family is equally important. Men should bring stability and moral support to the family. When they can deal with the problems in the family peacefully and stand behind the women in the family, the family can be more harmonious.

In general, women and men are equal in the family, each of them plays a different and important role. When family members can cherish each other, care for each other, and understand each other, the family will be happier, full of warmth and happiness.

[译文]女人在家庭中扮演着不同而重要的角色

我们都知道,一个家庭的幸福程度与家庭成员们的相处关系息息相关。但是,女人和男人在这个过程中发挥的作用是不同的。

女人通常被认为是家庭中的主心骨,她们承担着照顾孩子、管理家务和维系亲情等重要角色。她们的耐心、细心和关爱是家庭幸福的基石。作为一个女性,我特别看重家庭成员之间的沟通 and 理解。当家人们能够聆听彼此的想法并尊重彼此的感受时,家庭会更加和谐。

男人在家庭中的作用也同样重要。男人们要带给家庭带来稳

定和精神支持。当他们能够平和地处理家庭中存在的问题，并且在家庭中站在女人们的身后时，家庭就能更加和谐。

总的来说，女人和男人在家庭中是平等的，他们各自都扮演着不同而重要的角色。当家庭成员们能够珍惜彼此、关心彼此、理解彼此时，这个家庭就会更加幸福、充满温馨与快乐。

13、[写一篇关于“成大事从小事做起”的短文(Think Big, Do Small)]常言道，会做事的人把小事作成大事。但真要把每件小事做好却不是件易事，对此你怎么看呢？

常言道，会做事的人把小事作成大事。但真要把每件小事做好却不是件易事，对此你怎么看呢？请以“Think Big, Do Small”为题，写一篇 100 左右的短文，谈谈你长远目标和具体操作间的想法。

【参考范文】Think Big, Do Small

To do things, we must start from small things, how can we do big things well if we can't do small things? Lenin once said that to achieve a big thing, we must start from small things. A person who is not willing to do small things well is difficult to succeed in big things.

Success is composed of many small details, small things do not succeed can not be achieved, small things do more will become big things. A man named Ford went to a company for an interview, and many young people came to the interview that day and praised themselves as if they were gods, but the interviewer all shook his head. Only Ford saw some paper on the floor, picked it up, and saw that the table was a little crooked and straightened it. Ford was later hired by the company. Ford asked the interviewer, "Why are the people in front of me better than me? They replied, "Only if you found these details, others will only see the big things, but you see the small things, and later named the company 'Ford.'"

To do every simple thing well is not simple, to do every ordinary thing well is not ordinary.

[译文]成大事从小事做起

要做事就要从小事做起，小事做不好怎能做好大事，列宁曾说过成就一件大事必须从小事做起。一个不愿意把小事做好的人，大事也很难成功。

成功是有许许多多的小细节组成的，小的事做不好成功也就无法实现，小事做多了也会成为大事。有一个叫福特的人，到了一家公司里面面试，当天有许多年轻人来面试的"时候把自己夸得就像是神仙一样，可是面试官都摇头。只有福特这个人看到地上的一些纸便捡起来，又看到桌子有点歪就扶正了。后来福特就被这家公司录取了。福特问面试官：“为什么选我前面的几个人都比我优秀？他们回答：“只有你发现这些细节，其他人都只会发现大事，而你的眼里有小事，后来并把公司命名‘福特公司’”。

把每一件简单的事做好就不简单，把每一件平凡的事做好就不平凡。

14、[写一篇关于“创造机会”的短文(Let Me Try)]成功的人不只是等待机会，他们还要创造机会，把握机会，让机会为自己的精彩而绽放。

成功的人不只是等待机会，他们还要创造机会，把握机会，让机会为自己的精彩而绽放。请以“Let Me Try”为题，写一篇 100 左右的短文，谈谈你对创造机会和把握机会的看法。

【参考范文 1】Let Me Try

How do you learn to create opportunities? Following the

footsteps of successful people, it is not difficult to find the mystery:

First of all, we must have a solid foundation and unremitting struggle, which is the capital to create opportunities. The same is more than ten years of hard study, why someone can be recommended to Tsinghua University? This opportunity is actually equal for every candidate, but those people have struggled more than you before, performed better than you before, and have a solid foundation than you, so they will have the qualification of sending famous universities. This opportunity, they have earned, is not readily available.

Second, have a keen insight into the situation, and take a step ahead of the opportunity to discover it. The world's richest man Bill Gates is a good example. In the second year of college, he suddenly realized that software development had great prospects. He gave up his studies and joined IT before software development became popular in the world. He founded Microsoft and created this opportunity first, becoming the founder of the industry.

If you want to be a thousand-mile horse, then please don't wait for your bile to find you, toward the goal of your heart, the hoof ahead, the opportunity is within reach, success is at the foot of the road resistance and long.

[译文]创造机遇

应该如何学会创造机遇呢？沿着成功者的足迹，我们不难发现其中的奥秘：

首先，要有扎实的基础与不懈的奋斗，这是创造机遇的资本。同样是十几载寒窗苦读，为什么有人就能保送清华北大？这个机会其实对每个考生都是均等的，只是那些人之前的奋斗比你多，之前的表现比你多，基础比你扎实，因而才会有保送名牌大学的资格。这个机会，是他们自己争取的，并非现成的。

其次，要对时局有敏锐的洞察力，在机会到来之前先行一步，把它发掘出来。世界首富比尔盖茨就是一个很好的例子。大学才上到二年级，忽然发现软件开发前景无穷，果断放弃学业，在软件开发风靡世界之前就投身 IT，创立微软，先行制造了这一机遇，成为该行业的创始人。如果你想成为一匹千里马，那么请不要傻傻地等待你的伯乐来发现你，向着你心中的目标，扬蹄奋进吧，机遇就在可望而可即的眼前，成功就在道阻且长的脚下。

15、[写一篇关于“极端恶劣天气肆虐”的短文(What Do We Do with The Extreme Weather)]近些年来，时常会出现极端恶劣天气肆虐的情形，你对此怎么看呢？

近些年来，时常会出现极端恶劣天气肆虐的情形，你对此怎么看呢？请以“What Do We Do with The Extreme Weather”为题，写一篇 100 左右的短文，谈谈你对如何应对未来极端天气的看法。

【参考范文 1】The Thing I Love Most in My Life

Extreme weather is becoming more and more frequent in today's society, which has a huge impact on human life and economic development. Below, I will talk about my views on extreme weather from the following aspects.

First, the cause of extreme weather. Due to human over-exploitation of mineral resources, large-scale felling of trees, air pollution, water and soil imbalance, these activities will affect the ecological environment and lead to extreme weather.

Second, the impact of extreme weather. Extreme weather will not only bring inconvenience to people's lives, but also directly endanger people's lives and property safety.

Third, extreme weather response measures. When extreme weather comes, people need to improve the public's awareness of coping with natural disasters, improve the emergency rescue system, strengthen scientific and technological support for meteorological services, and promote community safety management.

In conclusion, the emergence of extreme weather makes people more aware of the close relationship between the natural environment and human life, and reminds us that we must take preventive measures to deal with the disasters brought by extreme weather.

[译文]如何应对极端天气

极端天气在当今社会越来越频繁地出现，对人类生活和经济发展造成了巨大影响。下面，我将从以下几个方面来谈谈我对极端天气的看法。

第一，极端天气的原因。由于人类过度开采矿产资源、大规模砍伐树木、空气污染、水土失衡等，这些活动都将影响生态环境，导致极端天气的发生。

第二，极端天气的影响。极端天气不仅会给人们的生活带来不便，也会直接危及人们的生命财产安全。

第三，极端天气应对措施。在极端天气来临时，人们需要提高公众应对自然灾害的意识，完善应急救援体系，加强气象服务的科技支持，促进社区安全管理等等。

总之，极端天气的出现让人们更加意识到自然环境与人类生活的密切关系，并提醒我们必须采取预防措施，以应对极端天气带来的灾害。

16、[写一篇关于“态度决定一切”的短文(Male and Female Roles)]我们常听说“态度决定一切，良好的态度是工作、学习和生活的先决条件”，对此你怎么看呢？

我们常听说“态度决定一切，良好的态度是工作、学习和生活的先决条件”，对此你怎么看呢？请以“Attitude is What Counts”为题，写一篇 100 左右的短文，谈谈“态度”在你的工作、学习或生活中的作用。

【参考范文 1】Male and Female Roles

Attitude determines everything, determines the success or failure of a thing, everything is determined by attitude. A person at a critical time, depends on the attitude to decide the outcome.

Sometimes, faced with the same problem, different people will have different approaches. For example: the teacher asks you to buy a book, some people will calmly buy the book, and then calmly read the book; Some people will be very dissatisfied and talk about buying a book, so annoying ah even after buying this book will not seriously read! Once, by chance, the exam was about the story in the book, the kind of person who calmly accepted the book would write as if it were true; And those who are dissatisfied with the purchase of books do not know, when the exam is finished to get a score is worse than others, it is envious of others or self-deprecating explanation of others' good luck to cover up their own mistakes. It's better to change your attitude than that!

People must have a good attitude to succeed, can not give up on

themselves, and can not blame the world! Only by calmly facing the reality can we succeed!

[译文]态度决定一切

态度决定一切, 决定一件事情的成与败, 一切事情都是有态度决定。一个人在关键时候, 就靠态度决定胜负。

有时面对相同的问题, 不同的人会有不同的做法。比如: 老师要求你买一本书, 有的人会心平气和地去购买那本书, 然后心平气和地去阅读那本书; 有的人会十分不满的议论又要买书, 好烦人啊即使买了这本书后也不会认真去阅读! 偶然有一次, 考试考到了关于那本书上的故事, 那种心平气和接受看书的人则会下笔如有神; 而那些对买书不满的人一做三不知, 当考试完后得到成绩是, 就要比别人差那么一两分, 那是有羡慕别人或是自嘲的解释别人的运气好以此掩盖自己的错误。与其那样还不如当初改变自己人的态度呢!

人要成功必须有良好的态度, 不能自暴自弃, 更不能怨天尤人! 只有心平气和的面对现实才能取得成功!

17、[写一篇关于“向母亲表达爱”的短文(Male and Female Roles)]  
每个人都有挚爱的母亲, 可我们有时却不太会向她表达关爱。

每个人都有挚爱的母亲, 可我们有时却不太会向她表达关爱。请以“Telling Mom I Love Her”为题, 写一篇 100 左右的短文, 表达你对母亲深深地爱意。

【参考范文 1】Male and Female Roles

She was the first person I saw before I arrived - my mother.

She is like a big tree, I am like a seedling. Feeding off her sweet milk fills me up. She is like the sun, spread in our childish hearts. In the hearts of countless children, she is always the greatest, the most ordinary, the most simple. She is strong in front of us, but she is also a fragile person. Very bitter bitter always bear their own silent. Very sweet sweet always left to us. We will only ask for what she gives us, for her care and love for us. But what do we have to give her anything, she will only pay, we will only enjoy. From birth to now, give her and count what.

If it weren't for us, she probably wouldn't be suffering so much. But they're happy because we're here.

We begged for her love. What did she give up? Just ask us to call her -- Mom.

I love my mother so much I want to shout to her, "I love your mother!" But I'm sorry. Let us silently pray for all the mothers in the world: May they always be young and beautiful!

[译文]向母亲表达爱

她是我降临之前第一个见到的人——母亲。

她就像一棵大树, 我就像一棵小苗。汲取她甜美的乳汁让我更充实。她就像阳光, 铺洒在我们这些幼稚的心灵中。在无数个孩子心中, 她总是最伟大的、最平凡的、最朴素的。她在我们面前表现的坚强, 其实她也是一个脆弱的人。很苦的苦总是自己默默承担。很甜的甜总是留给我们。我们只会舍求她给我们的, 舍求她对我们的关怀和爱。可是我们有何成给过她什么, 她只会付出, 我们只会享受。从生下来到现在, 给过她的又算的了什么。

如果没有我们, 她大概就不会那么苦。但是由于我们的降临她们因此才会得到快乐。

我们舍求她的爱。她舍求的是什么? 只是舍求我们叫她一声——妈妈。

我爱我的母亲真想对她大喊一声: “我爱你妈妈!” 但是又不好意思。让我们默默地为天下所有的母亲祈祷吧: 祝她们永远年轻永远漂亮!

18、[写一篇关于“越简单越好”的短文(Simpler is Better)]  
我们常听说“越简单越好”: 生活越简单越好, 做人越简单越好, 学习方法越简单越好, 那么你对此怎么看呢?

我们常听说“越简单越好”: 生活越简单越好, 做人越简单越好, 学习方法越简单越好, 那么你对此怎么看呢? 请以“Simpler is Better”为题, 写一篇 100 左右的短文, 谈谈你对工作或是生活中简单与复杂之间的看法。

【参考范文】Simpler is Better

In today's society, under the leading of the market economy, there have been various social objectification phenomena, that is, people often make economic interests the main consideration of their own affairs, which leads to many things losing their true appearance. Simplifying problems is a kind of life wisdom, simplifying complex problems can help us clarify the situation and point out the direction. In my opinion, simplicity is to revolve around essential laws, and complexity is to entangle secondary information. As the saying goes, "great wisdom if stupid", do the most practical honest people, seemingly silly, in fact, full of wisdom. Whether it is in getting along with people, life, learning, the simpler the better, there is no shortcut in the world, the fastest speed is always to take every step at the foot of the foot.

In a word, simplifying complex problems and making them simple is the top wisdom.

[译文]越简单越好

当今社会, 在市场经济的主导下出现了各种社会物化现象, 即人们很多时候将经济利益成为自己处事的主要考虑因素, 进而导致很多事情失去了其本真的样子。将问题简单化是一种人生智慧, 将复杂问题简单化, 能够帮助我们理清局面、指明方向。在我看来, 简单就是围绕本质规律, 复杂就是纠缠次要信息。俗话说“大智若愚”, 做最踏实的老实人, 看似傻, 其实充满智慧。不管是在与人相处中、生活中、学习中越简单越好, 世界没有捷径, 最快的速度永远是走好脚下的每一步。

总之, 将复杂问题简单化, 化繁为简是顶级智慧。

19、[写一篇关于“逐梦的心声”的短文(Ask for What You Want)]  
每个人都有无数实现自己梦想的机会, 你现在或将来会主动而直接的追逐自己的梦想吗?

每个人都有无数实现自己梦想的机会, 你现在或将来会主动而直接的追逐自己的梦想吗? 请以“Ask for What You Want”为题, 写一篇 100 左右的短文, 谈谈你对逐梦的心声。

【参考范文 1】Ask for What You Want

Everyone has a dream, and I want to be a singer, although it sounds unrealistic, but, I love this firm dream, and keep moving towards this direction. I will sing every day, I like to sing with my heart, the voice from the bottom of my heart is wonderful, it will make people intoxicated, it will infect people, and it will contact some

difficult scales. Live every day to the fullest and be happy, and believe every day that you will succeed.

However, some people think that I am very insecure. Like my parents, they think I'm not realistic, too vain, just want to be famous. But in fact, I am not, I love this ideal deeply, I just want to sing my song quietly in a corner, even if there is only one audience.

The pursuit of dreams is a difficult journey, the pursuit of dreams will have laughter will have sadness, do not care about whether to achieve their goals, but should be mindful of the process of pursuing dreams, this process will have happiness, there will be pain, but when you reach the destination, I believe that when you think of the pursuit of dreams of the past, there will be a little bit of pride and satisfaction! This is the joy of your success!

[译文]逐梦

每个人都有梦想, 而我想要做一名歌手, 虽然这听起来不现实, 但是, 我爱这个坚定的梦想, 并一直朝着这个方向迈进。我每天都会欢唱起来, 我喜欢用心去唱歌, 从心底发出来的声音是美妙的, 是会使人陶醉的, 是会感染人的, 还会联系一些高难度的音阶。每天过得充实而快乐, 每天都会坚信自己会成功的。

但是, 也有人觉得我很不踏实。就如我的家长, 他们觉得我不够现实, 太羡慕虚荣, 只是想成名。但事实上, 我不是, 我深爱着这个理想, 我只是想在一个角落静静地唱着自己的歌曲, 即使只有一个听众。

追求梦想是一场艰辛的旅程, 追求梦想会有欢笑会有心酸, 不要在乎是否达到了自己的目标, 而是应该用心体会追求梦想的过程, 这个过程会有快乐, 会有痛苦, 但是, 等到了目的地, 我相信, 当自己想起追求梦想的往事时, 一定会略带一丝的自豪与满足! 这, 就是你成功的喜悦!

20、[写一篇关于“最爱的纪念物”的短文(The Thing I Love Most in My Life)]  
有些东西, 用的时间长了, 就有可能对它产生情感。

你的生命历程中总有些东西值得你的厚爱吧。有些东西, 用的时间长了, 就有可能对它产生情感。你的生命历程中总有些东西值得你的厚爱吧。请以“The Thing I Love Most in My Life”为题, 写一篇 100 左右的短文, 谈谈那件在你生命里最爱的纪念物吧。

【参考范文 1】The Thing I Love Most in My Life

A person, for a long time to use something, will inevitably have feelings. Once you have feelings, you want to change the old for the new, and your mouth is saying "the old does not go and the new does not come", but often the new things come, and you do not want to throw away the old things, and you always feel some reluctance to give up.

I have an electric scooter that has followed me to and from work for three or four years. Once, I accidentally damaged my car, so I took it to a repair shop to have it repaired. As the repair took some time, the shop owner gave me one of his electric motorcycles to ride, saying that it was an emergency. But I am not used to riding, sometimes the direction is not out of control, or the brakes are unstable, which makes people scared. I guess I still have a thing for my old electric scooter. Because between me and it, has already formed a tacit understanding,

to achieve the heart of the same.

People with a long time, there will be feelings. A thing used for a long time, the same will grow love. Some people say that this is nostalgia, just because we have poured special feelings into this thing, and thus become obsessed with it, difficult to give up.

[译文]物久生情

一个人,对某些东西用的久了,难免会产生感情。一旦有了感情,你想以旧换新,嘴里在说“旧的不去新的不来”,但往往新的东西来了,也不愿扔掉旧的东西,总觉得有些不舍。

我有一辆电动摩托车,跟随我上下班三、四年了。有一次,我意外地把车碰坏了,就把它送到修理店去维修。由于维修得需要一些时间,店老板就将他的一辆电动摩托车给我骑,说是应急。可我就是骑不习惯,有时不是方向失控,就是刹车不稳,让人担惊受怕。看来,我还是对自己的那辆旧电动摩托车情有独钟。因为我与它之间,早已形成了默契,达到心性相通。

人与人处久了,会有感情。一件东西用久了,同样会日久生情。有人说这是恋旧,只是因为我们对这件东西倾注了特殊的感情,并由此变得念念不忘,难以割舍。

【参考范文2】The Thing I Love Most in My Life

A person, for a long time to use something, will inevitably have feelings.

I now live in a house for more than ten years, because it is the top seven floors, there is no elevator, the house often leaks, hot summer and cold winter, and then discussed with my wife, bought a new house last year. This year, due to the renovation of the old community, all the roads inside have been repaired, the underground pipe network has implemented the sewage diversion, the parking space is orderly, our upstairs and downstairs residents have installed the elevator at their own expense, and the roof has been completely renovated. So far we have not moved into a new house, nor do we want to.

To tell the truth, this house that has accompanied me for more than ten years, although it has no life and does not speak, it has really produced some emotions after living for a long time. It is like a man, and the window is like a man's eyes; Stairs are human feet; Water circuits are like human blood vessels; The kitchen is like a human mouth... Because it not only gave me a happy home, but also brought endless warmth to our family.

People with a long time, there will be feelings. A thing used for a long time, the same will grow love. Some people say that this is nostalgia, just because we have poured special feelings into this thing, and thus become obsessed with it, difficult to give up.

[译文]我生命中最爱的东西

一个人,对某些东西用的久了,难免会产生感情。

我现在居住十几年的房子,因为是顶层七楼,无电梯,房子经常漏水,夏热冬冷,后来同妻子商量,去年购置了一套新房。今年,由于老旧小区改造,里面道路全部进行了修整,地下管网实行了污水分流,车位停放有序,我们楼上楼下住户自费安装了电梯,屋顶也彻底得到了翻修。所以至今我们也没有搬进新房,也不想搬。

说实话,这套陪我十几年的房子,它虽然没有生命,也不会

说话,但住久了,还真产生了一些情素。它就像一个人,窗户好比人的眼睛;楼梯就是人的脚;水路电路如同人的血管;厨房就像人的嘴.....因为它,不仅给了我一个幸福的家,还给我们一家人带来了无尽温暖。

人与人处久了,会有感情。一件东西用久了,同样会日久生情。有人说这是恋旧,只是因为我们对这件东西倾注了特殊的感情,并由此变得念念不忘,难以割舍。

21. [写一篇关于近期火灾频发简报]请依据以下信息用英语写一篇关于近期火灾频发 (fire occurs very frequently) 的简报 (90-100 词)。

请依据以下信息用英语写一篇关于近期火灾频发 (fire occurs very frequently) 的简报 (90-100 词)。

主题: 近期大家普遍关注现阶段火灾频发的问题

解决方案: 社区应采取一些措施预防火灾, 比如不许孩子玩火, 要关闭家中电器电源 (turn the electricity off)、鼓励居民参加紧急情况演练 (emergency drill) 等。

【参考范文】

The problem of frequent fires

In recent years, the successive fires have sounded the alarm for people.

In each case, there were serious reports of casualties - community homes burned, people lost their lives, and property damaged.

In the face of such chilling facts, people constantly ask: What on earth causes these tragedies to happen again and again? A brief survey showed that human factors still proved to be the main cause. For example, three of the fires were caused by the charging of residential electric vehicles. In other cases, fires are also caused by electrical power supplies, electric stoves, candles, cigarette butts, etc. Since most of these disasters can be avoided if proper precautions are taken, we should have a better understanding of the importance and measures of fire protection.

Communities should take steps to prevent fires, such as reminding residents to carefully check handles, heaters, stoves and other appliances to make sure there are no open flames before leaving the room; Children should not be allowed to play with fire, electrical appliances should be turned off, and residents should be encouraged to participate in emergency drills.

[译文]火灾频发的问题

近年来,接连发生的火灾给人们敲响了警钟。

在每一起事故中,都有严重的伤亡报告——社区房屋被烧毁,人员丧生,财产受损。

面对这样令人不寒而栗的事实,人们不断地问:究竟是什么导致了这些悲剧的反复发生?一项简短的调查显示,人为因素仍然被证明是主要原因。例如,其中三起火灾是由住户电动车充电引起的。在其他情况下,火灾也是由电器电源、电炉子、蜡烛、烟头等引起的。由于如果采取了适当的预防措施,大多数这些灾难都是可以避免的,所以我们应该更好地了解消防的重要性和措施。社区应采取一些措施预防火灾,比如提醒住户仔细检查把手、加热器、炉子和其他电器,确保离开房间前没有明火;不许孩子玩火,要关闭家中电器电源、鼓励居民参加紧急情况演练等。

22. [写一篇关于私家车购买的文章]根据以下提纲信息,用英语写一篇关于私家车购买的文章 (80-100 词)。

- (1) 一些人认为应该购买新能源汽车 (new energy vehicle);
- (2) 一些人认为应该继续购买燃油汽车 (oil-fueled vehicle);
- (3) 你的看法。

【参考范文1】

Should People Own Cars or Not?

There is no denying the fact that it has been a hotly debated topic in China whether people should have their own cars. People's opinions differ sharply on this issue. Some hold the positive view. They say that the car provides the most convenient form of transportation. Besides, a car is a comfortable way to travel, especially in winter. Finally, a driver is usually safe in his car when he is out at night.

Others, however, hold the opposite view. They say that there are many disadvantages to owning a car. For one thing, it can be very expensive to purchase and run a car. For another, owning a car can also cause worry and stress. It is exhausting to drive a car in heavy traffic. What is worse, cars are responsible for most of the smog in cities, which pollutes the environment seriously.

In spite of all the above mentioned, I still favor owning a car. The reason is that the car gives a person the freedom to schedule his own time. Though we are confronted with a problem of energy crisis, I am sure that the real solution will have to be a new kind of car, one that uses cheap, efficient fuel and does not contaminate the air.

[译文]人们是否应该拥有汽车?

不可否认的事实是,人们是否应该拥有自己的汽车在中国一直是一个热议的话题。人们对这个问题的看法大相径庭。一些人持积极的观点。他们说汽车提供了最方便的交通方式。此外,汽车是一种舒适的旅行方式,尤其是在冬天。最后,司机晚上外出时坐在车里通常是安全的。

然而,其他人持相反的观点。他们说拥有一辆汽车有很多缺点。一方面,它可以非常昂贵的购买和运行一辆车。另一方面,拥有一辆车也会引起担忧和压力。在拥挤的交通中开车很累人。更糟糕的是,汽车是城市雾霾的罪魁祸首,严重污染了环境。

尽管如上所述,我仍然赞成拥有一辆汽车。原因是汽车给了人们安排自己时间的自由。虽然我们面临着能源危机的问题,但我相信真正的解决办法必须是一种新型汽车,一种使用廉价、高效燃料且不污染空气的汽车。

【参考范文2】Now our country attach great importance to environment protection. And since automobile exhaust is one of the main pollution in air, our country encourages people to buy new-energy vehicles. I'm highly approve of the activity. With the wealth increasing in China, more and more families want to buy cars, and many families have more than one car. Cars and other vehicles increase rapidly on roads, and consume lots of fuel, which not only make our petrol resource exhausted but also give off harmful fumes topollute air. Though it may be inconvenient to drive a new-energy car now, such as few places to charge the batteries, endurance mileage, and higher prices, our government provides purchase subsidies and is arranging to build enough charging stations

in the future.

【译文】现在我们国家非常重视环境保护。由于汽车尾气是空气中的主要污染源之一，我们国家鼓励人们购买新能源汽车。我非常赞成这项活动。随着中国财富的增长，越来越多的家庭想买车，许多家庭拥有不止一辆车。汽车和其他车辆在道路上迅速增加，消耗大量的燃料，这不仅使我们的汽油资源枯竭，而且释放出有害烟雾污染空气。虽然开车可能不方便，现在的新能源汽车，如充电电池的地方少，续航里程长，价格高，我们的政府提供购买补贴，并安排在未来建立足够的充电站。

23、[写一篇关于养老的短文]每个人都会随时间老去，我们该如何设想自己的未来时光呢？请以“**How to Grow Old**”为题，写一篇**100**左右的短文，谈谈你希望在未来怎样老去。

【参考范文】How to Grow Old

As I enter my golden years, I have been contemplating how I want to spend the remaining years of my life. There are many options available, but I have narrowed it down to a few that I believe will bring me the most joy and fulfillment.

Firstly, I would like to travel. I have always had a passion for exploring new places and cultures, and now that I have more free time, I plan to indulge in this hobby. I have already started making a list of destinations I want to visit, including Japan, Italy, and Australia.

Secondly, I want to focus on my health and wellness. This includes eating a balanced diet, exercising regularly, and practicing mindfulness and meditation. I have already joined a yoga class and plan to continue attending to improve my flexibility and mental clarity.

Lastly, I want to spend more time with my family and friends. I want to create more memories and strengthen the relationships I have with the people I love. This includes hosting more dinner parties, going on weekend getaways, and attending family events.

Overall, I want to live a fulfilling and meaningful life in my later years. Traveling, focusing on my health, and spending time with loved ones will bring me the most joy and satisfaction.

[译文]如何安度晚年

当我进入黄金岁月时，我一直在思考如何度过余生。虽然有很多选择，但我已经将其缩小到几个我认为会带给我最多快乐和满足感的选择。

首先，我想旅行。我一直对探索新的地方和文化充满热情，现在我有更多的空闲时间，我计划沉浸在这个爱好中。我已经开始列出我想要访问的目的地，包括日本、意大利和澳大利亚。

其次，我想专注于我的健康和福祉。这包括均衡饮食、定期锻炼以及练习正念和冥想。我已经加入了瑜伽班，并计划继续参加，以改善我的灵活性和精神清晰度。

最后，我想花更多时间与家人和朋友在一起。我想创造更多的回忆，加强与我所爱的人的关系。这包括举办更多的晚宴聚会、周末出门旅行和参加家庭活动。

总的来说，我想在晚年过上充实和有意义的生活。旅行、关注健康和与亲人朋友共度时光将带给我最多的快乐和满足感。

24、[写一篇建议信]请根据以下内容写一篇建议信（80-100词）。（关于建设新公园为主题）

请根据以下内容写一篇建议信（80-100词）。

请你依据以下提纲向社区服务中心（Community Service Center）写一封关于建设新公园为主题的建议信：

- （1）本区域人口众多，有改善居住环境的需求；
- （2）建设新公园既有利于孩子的成长，又有利于老年人进行活动；
- （3）本地有企业愿意提供资金支持（financial support），同时你也希望得到政府的支持。

【参考范文 1】

Dear leader of community Service Center

Here I have some suggestions for building a new park. This is the main reason to build the park. First of all, the area has a large population and needs to improve the living environment. Second, the construction of the new campus is not only conducive to the growth of children, but also conducive to the development of elegant activities. Finally, there are local enterprises willing to provide financial support, we hope to get your support.

Thank you!  
Best regards,

【译文】

尊敬的社区服务中心领导

这里我有一些关于建造一个新公园的建议。这是建造公园的主要原因。首先，该地区人口众多，需要改善居住环境。第二，新校区的建设不仅有利于孩子们的成长，也有利于高雅活动的开展。最后，有当地企业愿意提供资金支持，希望得到你们的支持。

【参考范文 2】

Dear Community Service Center

How do you do!

As a member of the operation community, in order to build a community environment dominated by new parks, I have the following suggestions:

- （1）The region has a large population and needs to improve the living environment;
- （2）The construction of new parks is not only conducive to the growth of children, but also conducive to the activities of the elderly;
- （3）Local enterprises are willing to provide financial support, and you also hope to get government support.

This is my personal idea. Thank you for your reference.

Thank you!  
Best regards,

【译文】

亲爱的社区服务中心

你好！

作为运营界的一员，为了打造一个以新园区为主的社区环境，我有以下几点建议：

- （1）人口众多，人居环境有待改善；
- （2）新建公园不仅有利于儿童的成长，也有利于老年人的活动；
- （3）当地企业愿意提供资金支持，您也希望得到政府的支持。这是我个人的想法。谢谢你的推荐。

【参考范文 3】Letter of Suggestion

Dear Community Service Center,

I am writing to suggest building a new park in our community. There is a large population here and an urgent need to improve the living environment. A new park would benefit children's growth and provide a place for the elderly to exercise. Fortunately, local enterprises are willing to offer financial support. I sincerely hope that the government can also contribute. It will surely enhance the quality of life for all residents.

Thank you!  
Best regards,

【译文】

意见书

尊敬的社区服务中心：

我写信是建议在我们社区建一个新公园。这里人口众多，迫切需要改善居住环境。一个新的公园将有利于孩子们的成长，并为老年人提供一个锻炼的地方。幸运的是，当地企业愿意提供资金支持。我真诚地希望政府也能做出贡献。这必将提高全体居民的生活质量。

谢谢你！  
最好的问候，

【参考范文 4】

Dear Community Service Center,

I am writing to suggest building a new park in our community. Our area has a large population and there is a strong demand for improving the living environment. A new park would be beneficial for children's growth and provide a place for the elderly to do activities. Fortunately, some local enterprises are willing to offer financial support. I sincerely hope that the government can also support this project.

Best regards,

【译文】

尊敬的社区服务中心：

我写信是建议在我们社区建一个新公园。我们地区人口众多，改善居住环境的需求强烈。一个新的公园将有利于孩子们的成长，并为老年人提供一个活动的场所。幸运的是，一些当地企业愿意提供资金支持。我真诚地希望政府也能支持这个项目。

最好的问候，

【参考范文 5】

Dear Community Service Center,

I'm writing to suggest building a new park in our community. There's a large population here and we're in great need of improving the living environment.

A new park would be beneficial for both children's growth and the elderly's activities. Luckily, local enterprises are willing to offer financial support. I sincerely hope the government can also support this project. It'll surely make our community a better place to live.

Looking forward to your reply.

Thank you!  
Best regards,

**【译文】**

尊敬的社区服务中心：  
我写信是建议在我们社区建一个新公园。这里人口众多，我们非常需要改善居住环境。

一个新的公园对孩子们的成长和老人的活动都有好处。幸运的是，当地企业愿意提供资金支持。我真诚地希望政府也能支持这个项目。它肯定会使我们的社区成为一个更好的居住场所。

期待您的回复。  
**【参考范文 6】**

Dear Community Service Center,

I'm writing to put forward a suggestion about building a new park in our community. As you know, our area has a large population and there's a strong demand for improving the living environment.

A new park would be wonderful. It would provide a great place for children to play and grow, and also enable the elderly to do various activities. Luckily, local enterprises are ready to give financial support. I sincerely hope the government can support this project as well.

Looking forward to a positive response.

Thank you!  
Best regards,

**【译文】**

尊敬的社区服务中心：  
我写信是想提出一个关于在我们社区建一个新公园的建议。如你所知，我们地区人口众多，人们对改善居住环境有强烈的要求。

如果有个新公园就太好了。它将为孩子们提供一个玩耍和成长的好地方，也使老年人能够进行各种活动。幸运的是，当地企业愿意提供资金支持。我真诚地希望政府也能支持这个项目。

期待积极的回应。

25、[写一篇日程安排]请以马冬的身份，用英文介绍下自己一天的工作日程安排（80-100词）。

MaDong's Timetable from Monday to Friday  
(ABC Company)

Time	Activity
6:30	get up
7:00	have breakfast
7:30	take Subway Line 2
9:00~12:00	check the production line
12:00	have lunch
14:00~17:30	repair and maintenance machines
18:00	go home
19:30	have supper
20:00~22:00	watch TV, do some reading
22:00	go to bed

**【参考范文 1】** This is MaDong's timetable.

MaDong work at ABC Company from Monday to Friday.he get up at 6:30 a. m. have breakfast at 7:00 and then he take Subway line2 to company.he don't like to be late.he check the production line at 9:00 to 12:00 a. m. he often have lunch at 12:00.

In the afternoon, he repair and maintenance machine at 14:00 to 17:30 and get home at 18:00. But sometimes he don't leave company so early because he have to work overtime.Then he have supper at about 19:30. After supper he often watch TV . but sometimes I like to do some reading and the Slory books are verv interesting.and he usually go to hed at abouii 10: 00 p. m.

**【译文】** 这是马冬的时间表

我周一到周五在 ABC 公司上班。他早上 6:30 起床，7 点吃早餐，然后乘地铁 2 号线去公司。他不喜欢迟到。他在上午 9 点到 12 点检查生产线，他经常在 12 点吃午饭。

下午，他在 14:00 - 17:30 修理保养机器，18:00 到家。但有时他不这么早离开公司，因为他要加班。然后他在大约 19:30 吃晚饭。晚饭后他经常看电视。但有时我喜欢做一些阅读和历史的书是非常有趣的。他通常在晚上 10 点左右去上班。

**【参考范文 2】** This is MaDong's timetable.

MaDong work at ABC Company from Monday to Friday.he get up at 6:30 a. m. have breakfast at 7:00 and then he take Subway line2 to company.he don't like to be late.he check the production line at 9:00 to 12:00 a. m. he often have lunch at 12:00.

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**【参考范文 3】** Ma Dong's Daily Routine

Hi, I'm MaDong. My weekdays follow a structured routine. I wake up at 6:30 AM, have breakfast by 7:00, and take Subway Line 2 at 7:30 to reach work. From 9:00 AM to noon, I check the production line to ensure smooth operations. After lunch at 12:00, I spend my afternoons (2:00-5:30 PM) repairing and maintaining machines. I leave work at 6:00 PM and return home. Dinner is at 7:30, followed by relaxing evenings watching TV and reading until 10:00 PM. Finally, I go to bed at 10:00 to recharge for the next day. This routine keeps me organized and efficient in balancing work and personal time.

**【译文】** 马冬的日常生活

嗨，我是马冬。我的工作日遵循着有组织的常规。我早上 6 点半起床，7 点吃早饭，7 点半乘地铁 2 号线上班。从早上 9 点到中午，我检查生产线以确保正常运行。中午 12 点吃完午饭后，我用下午的时间（下午 2 点到 5 点 30 分）修理和维护机器。我下午 6 点下班回家。晚餐是 7:30，然后是放松的晚上看电视和阅读，直到晚上 10 点。最后，我 10 点上床睡觉，为第二天充电。这种习惯使我在平衡工作和个人时间方面有有条理、有效率。

**【参考范文 4】** A Day in the Life of an ABC Company

Employee

An ABC Company employee has a well — organized daily schedule.

The day begins at 6:30 with getting up, followed by having breakfast at 7:00. At 7:30, the employee takes Subway Line 2 to work.

From 9:00 to 12:00, the employee checks the production line, which is important for production quality and smoothness. Lunch is at 12:00.

In the afternoon (14:00 — 17:30), the employee repairs and maintains machines to keep the production equipment in good condition.

The workday ends at 18:00, and the employee goes home. Supper is at 19:30. From 20:00 to 22:00, the employee relaxes by watching TV or reading. Bedtime is at 22:00, concluding a busy yet fulfilling day.

This schedule balances work and personal life, with clear routines for both work and home, ensuring productivity and relaxation.

**【译文】** 《ABC 公司员工的一天》

ABC 公司的员工每天的日程安排得很好。一天从 6:30 开始，起床，然后在 7:00 吃早餐。7 点半，员工乘坐地铁 2 号线上班。

从 9:00 到 12:00，员工检查生产线，这对生产质量和平滑度很重要。中午 12 点吃午饭。

下午（14:00 - 17:30）对机器进行维修和保养，使生产设备处于良好状态。

工作日在 18:00 结束，员工回家。晚餐是在 19:30。从 20:00 到 22:00，员工通过看电视或阅读来放松。睡觉时间是 22:00，结束了忙碌而充实的一天。

这个时间表平衡了工作和个人生活，工作和家庭都有明确的日程安排，确保了生产力和放松。

**【参考范文 5】** A Typical Day of an Employee at ABC Company

The daily routine of an employee at ABC Company is well — structured.

The day commences at 6:30 in the morning with getting up. Then, at 7:00, the employee has breakfast. After that, at 7:30, he or she takes Subway Line 2 to commute to work.

Once arriving at the company, from 9:00 to 12:00, the employee's task is to check the production line. This is essential for ensuring the quality and normal operation of production. At 12:00, it's time for lunch.

In the afternoon, from 14:00 to 17:30, the employee is occupied with repairing and maintaining machines. This helps to guarantee the proper functioning of production equipment.

The workday concludes at 18:00, and the employee heads home. At 19:30, supper is on the schedule. After supper, from 20:00 to 22:00, the employee relaxes by watching TV or engaging in some reading. Finally, at 22:00, it's bedtime, ending a busy yet orderly day.

This daily schedule reflects a disciplined work — life balance of the employee at ABC Company.

**【译文】《ABC 公司员工的一天》**

ABC 公司员工的日常工作安排得很好。

一天从早上 6:30 起床开始。然后，在 7 点，员工吃早餐。之后，7 点半，他或她乘坐地铁 2 号线上下班。

一旦到达公司，从 9:00 到 12:00，员工的任务是检查生产线。这是保证生产质量和正常运行的必要条件。12 点，是吃午饭的时间。

下午 14:00 - 17:30，员工主要从事机器维修和保养工作。这有助于保证生产设备的正常运行。

工作日在 18:00 结束，员工回家。在 19:30，晚餐是在时间表上。晚饭后，从 20:00 到 22:00，员工通过看电视或阅读来放松。最后，在 22:00，该睡觉了，结束了忙碌而有序的一天。

这个日常安排反映了 ABC 公司员工在工作和生活上的平衡。

26、[写一篇日程安排]下面是李明周一至周五的时间安排表，假设你是李明，请写一段话介绍自己的日程安排。

**Li Ming's Timetable from Monday to Friday**

(ABC Company)

Time	Activity
6:30	get up
7:00	have breakfast
7:30	take Subway Line 2
9:00~12:00	check the production line
12:00	have lunch
14:00~17:30	repair and maintenance machines
18:00	go home
19:30	have supper
20:00~22:00	watch TV, do some reading
22:00	go to bed

**【参考范文 1】**

Hello, I'm Li Ming. I'm a student at NO.3 middle school. Let me give you a brief introduction of my schedule.

I get up at 6:30 every morning, begin to eat breakfast at about 7:00, and start off to school half an hour later. School begins at 8:30. There are four classes in the morning, and we can go to lunch until 12:05. There are about two hours of rest after lunch. The two afternoon courses begin at 14:00 and finish at 15:40. After class I will go to the playground to play football or basketball for an hour, and it's time to go home after the ball. Dinner time is 18:00, half an hour meal time. After dinner, I usually do my homework first, after I finish my homework, I'll watch TV or have some reading. It's time to go to bed at 22:00 in the evening. It's a full day.

[译文]逐梦

你好，我是李明。我是第三中学的学生。让我简单介绍一下我的日程安排。

我每天早上 6:30 起床，大约 7 点开始吃早餐，半小时后开始上学。学校八点半开始上课。上午有四节课，我们可以去吃午饭，直到 12:05。午饭后大约有两个小时的休息时间。下午的两节课从

14:00 开始，15:40 结束。下课后我会去操场踢足球或打一个小时的篮球，打完球就该回家了。晚餐时间为 18:00，用餐时间半小时。晚饭后，我通常先做作业，做完作业后，我会看电视或看书。晚上 22:00 就该上床睡觉了。这是整整一天。

**【参考范文 2】**

Hello, I'm Li Ming. I'm a student at NO.3 middle school. Let me give you a brief introduction of my schedule.

I get up at 6:30 every morning, begin to eat breakfast at about 7:00, and start off to school half an hour later. School begins at 8:30. There are four classes in the morning, and we can go to lunch until 12:05. There are about two hours of rest after lunch. The two afternoon courses begin at 14:00 and finish at 15:40. After class I will go to the playground to play football or basketball for an hour home after the ball. Dinner time is 18:00, half an hour meal time.

After dinner, I usually do my homework first, after I finish my r, and it's time to homework, I'll watch TV or have some reading. It's time to go to bed at 22:00 in the evening. It's a full day.

**【译文】**

你好，我是李明。我是第三中学的学生。让我简单介绍一下我的日程安排。

我每天早上 6:30 起床，大约 7 点开始吃早餐，半小时后开始上学。学校八点半开始上课。上午有四节课，我们可以去吃午饭，直到 12:05。午饭后大约有两个小时的休息时间。下午的两节课从 14:00 开始，15:40 结束。下课后我会去操场踢足球或打篮球，踢完球后再回家。晚餐时间为 18:00，用餐时间半小时。

晚饭后，我通常先做作业，做完作业后，该做作业了，我会看电视或看书。晚上 22:00 就该上床睡觉了。这是整整一天。

**【参考范文 3】**

Hello, I'm Li Ming. I'm a student at NO.3 middle school. Let me give you a brief introduction of my schedule. I get up at 6:30 every morning, begin to eat breakfast at about 7:00, and start off to school half an hour later. School begins at 8:30.

There are four classes in the morning, and we can go to lunch until

12:05. There are about two hours of rest after lunch. The two afternoon courses begin at 14:00 and finish at 15:40. After class I will go to the playground to play football or basketball for an hour, and it's time to go home after the ball. Dinner time is 18:00, half an hour meal time. After dinner, I usually do my homework first, after I finish my homework, I'll watch TV or have some reading. It's a full day.

**【译文】**

你好，我是李明。我是第三中学的学生。让我简单介绍一下我的日程安排。我每天早上 6:30 起床，大约 7 点开始吃早餐，半小时后开始上学。学校八点半开始上课。

早上有四节课，我们可以去吃午饭，直到 12:05。午饭后大约有两个小时的休息时间。下午的两节课从 14:00 开始，15:40 结束。下课后我会去操场踢足球或打一个小时的篮球，这是

舞会结束后该回家了。晚餐时间为 18:00，用餐时间半小时。

晚饭后，我通常先做作业，做完作业后，我会看电视或看书。这是整整一天。

27、[写一篇日程安排]以李明的身份，根据下表内容，写一篇英文作文介绍自己的日程表。Write a short passage according to the information of the following timetable.

以李明的身份，根据下表内容，写一篇英文作文介绍自己的日程表。Write a short passage according to the information of the following timetable.

Li Ming's Timetable from Monday to Friday (No.3 Middle School)

TimeActivity

6:30get up

7:00have breakfast

7:30go to school

8:30~12:05have 4 classes

12:05have lunch at school

14:00~15:40have 2 classes

15:40~16:40play basketball / football

16:40go home

18:00have supper

18:30~22:00do homework, watch TV, do some reading

22:00go to bed

**【参考范文 1】**

This is my timetable.I study at No.3 Middle School from Monday to Friday.I get up at 6:30 a.m.I have breakfast at 7:00 and then I go to school.I don't like to be late.Our classes begin at 8:30 a.m.We have four classes in the morning.I often have lunch at school with my classmates.

In the afternoon, we have two classes.Classes are over at 3:40, and I get home at 4:00.But sometimes I don't leave school so early because I play basketball in the playground.Then I go home at 5:00.I have supper at about 6:00.After supper I do my homework.I often watch TV, but sometimes I like to do some reading and the story books are very interesting.I usually go to bed at about 10:00 p.m.

[译文]

这是我的时间表。我星期一到星期五在第三中学学习。我早上 6:30 起床。我 7 点吃早餐，然后去上学。我不喜欢迟到。我们的课早上 8:30 开始。我们早上有四节课。我经常和我的同学在学校吃午饭。

下午，我们两节课。3 点 40 分下课，我 4 点到家。但有时我不离开学校这么早，因为我在操场上打篮球。然后我 5 点回家。我大约 6 点吃晚饭。晚饭后我做作业。我经常看电视，但有时我喜欢读一些书，故事书很有趣。我通常晚上 10 点左右上床睡觉。28、[写一篇英文招聘广告]根据以下内容写一篇英文招聘广告。(根据写作要求，写一篇作文。)

Write a recruitment advertisement with the following information.

招聘广告

GM 公司因公司发展需要 欲招聘两名经理助理。招聘条件:

1. 年龄不超过 25 岁，未婚，身体健康;

2. 有较强组织能力和合作精神;

3. 本科及以上学历;  
4. 有两年以上工作经验;  
5. 英语运用能力强。  
有意者请于 8 月 24 日前将个人简历发到邮箱 GMcompany@hotmail.com。

【**参考范文 1**】 Recruitment advertisement

GM company is in need of two manager assistants because of the company's development now. The conditions of recruitment are as follows:

1. The age is not more than 25 years old, unmarried, healthy;
2. Strong organizational and cooperative spirit;
3. Bachelor's degree or above;
4. More than two years of work experience;
5. Good command of English.

Please apply before August 24th will resume to the mailbox GMcompany@hotmail.com.

【**参考范文 2**】 Advertisement

In order to further develop our business, GM company is to recruit 2 assistant managers.

Requirements:

- Single, not more than 25 years old and in good health;
- Good organization capability and spirit of teamwork;
- Bachelor's degree or above;
- At least two years' working experience;
- Excellence in English.

If you are interested in the position, please send your resume to the email address GMcompany@hotmail.com before August 24th.

29. [写一篇英语招聘广告]请根据以下内容写一篇英语招聘广告 (80-100 词)。(KM 公司招聘人事经理)

KM 公司因发展需要, 欲招聘人事经理 1 名。

公司介绍: 在线销售企业

职业描述: 负责公司的员工招聘 (recruitment)、员工发展等工作  
任职条件:

- (1) 40 岁以下, 身体健康
- (2) 大学学历, 英语口语好
- (3) 五年以上大型企业人力资源工作经验
- (4) 注重团队合作

有意者, 请于 3 月 1 日前将个人简历 (CV) 发到邮箱 KM123456@gmail.com。

【**参考范文 1**】

KM Company Recruitment

KM, an online sales enterprise, is seeking a Personnel Manager due to business expansion.

Responsibilities include handling employee recruitment and development. Qualifications: under 40, in good health, with a bachelor's degree and excellent oral English. Candidates should have over 5 years of HR experience in large enterprises and a strong focus on teamwork.

If you meet these requirements and are eager for a new challenge, please send your CV to KM123456@gmail.com before March 1st. Join us and contribute to our growth!

【**译文**】 KM 公司招聘

KM 是一家网络销售企业, 因业务扩张, 现招聘人事经理一名。

职责包括处理员工招聘和发展。任职条件: 40 岁以下, 身体健康, 本科学历, 英语口语优秀。应聘者应具有 5 年以上大型企业人力资源工作经验, 并具有很强的团队合作精神。

如果您符合这些要求并渴望新的挑战, 请在 3 月 1 日之前将您的简历发送到 KM123456@gmail.com。加入我们, 为我们的成长贡献力量!

【**参考范文 2**】

KM Company is Hiring a Human Resources Manager

KM Company, an online — selling enterprise, is looking for a Human Resources Manager due to business development.

The job involves handling recruitment and employee development.

We require candidates to be under 40, healthy, with a university degree, good spoken English, at least five years' HR experience in large companies, and a focus on teamwork.

If you are interested, please send your CV to KM123456@gmail.com before March 1st.

【**译文**】

KM 公司正在招聘一名人力资源经理

KM 公司是一家网上销售企业, 现因业务发展需要, 诚聘人力资源经理一名。

这份工作包括招聘和员工发展。

我们要求应聘者年龄在 40 岁以下, 身体健康, 大学学历, 英语口语良好, 至少 5 年大公司人力资源工作经验, 注重团队合作。

有意者请于 3 月 1 日前将简历发送至 KM123456@gmail.com。

【**参考范文 3**】 KM Company Recruitment

KM, a fast—growing online sales enterprise, is seeking a highly motivated Personnel Manager.

Responsibilities: You will be in charge of the company's recruitment, staff development, and other related human resources work, ensuring the right talent is acquired and nurtured.

Requirements:

Age under 40 and in good health.

Bachelor's degree with excellent oral English skills.

Over five years of human resources experience in large enterprises.

A strong team player with the ability to collaborate effectively.

If you believe you are the right fit for this position, please send your CV to KM123456@gmail.com before March 1st. Come and be a part of our dynamic team and contribute to our continued success.

【**译文**】 KM 公司招聘

KM 是一家快速发展的在线销售企业, 现招聘一名积极进取的人事经理。

职责: 负责公司的招聘、员工发展等相关人力资源工作, 确保获得和培养合适的人才。

要求:

年龄在四十岁以下, 身体健康。

本科以上学历, 英语口语能力强。

五年以上大型企业人力资源工作经验。

具有很强的团队合作能力。

如果您认为自己适合这个职位, 请在 3 月 1 日之前将您的简历发送到 KM123456@gmail.com。欢迎加入我们充满活力的团队, 为我们的持续成功做出贡献。

汉译英(13)

)

- 1、不要使用办公室的电话来处理个人事务。>**Don't use office phones for personal matters.**
- 2、还有别的建议吗? >**What else would you suggest?**
- 3、人们可以从银行借钱去购物, 甚至去买汽车或房子。>**They can borrow money from banks to go shopping, even buy cars or houses.**
- 4、汤姆斯先生负责运营整个公司。>**Mr. Thomas is responsible for running the company.**
- 5、我对这点倒不是很熟悉。>**I'm not too familiar with that.**
- 6、我们的车会在五分钟后后到达。>**Our car will be there in 5 minutes.**
- 7、我们在办公室能穿休闲服吗?
- 8、我们在办公室能穿休闲服吗? >**Can we wear casual clothes in the office?**
- 9、我们最好拨打 911 求救。>**We'd better call 911 for help.**
- 10、我期待你的回信。>**I'm looking forward to your reply!**
- 11、我认为现在是新建一个主题公园的好时机。>**I think it's time to set up a new theme park.**
- 12、已经证实了四个婴儿出生。>**It's confirmed that four babies were born.**
- 13、这是针对此问题的解决方案。>**This is a solution to this problem.**

英译汉(47)

- 1、A credit card is an interest free short-term loan. ( ) >**A. 信用卡是短期的无息贷款。**
- 2、A question that often troubles food companies is how to control problems like rats and insects without harming the food. ( ) >**B. 经常困扰食品公司的一个问题是, 如何控制老鼠和昆虫, 同时又不会对食物造成破坏。**
- 3、An emergency situation may result in recovery problems ranging from relatively minor to severe. ( ) >**A. 紧急情况可能会导致从相对轻微到严重的各种恢复问题。**
- 4、Assessing the data is a vital part of creating an effective marketing strategy. ( ) >**C. 数据评估是制定有效市场营销策略的重要一环。**
- 5、At the moment the industrial standards are too low to stop these problems from occurring.>**目前行业标准太低, 无法阻止这些问题的发生。**

6、Building occupants should not re-enter the building until cleared by emergency personnel. ( ) >C. 楼房的居民在危险情况没有被应急人员清除完前不应该再次进入楼道。

7、But at the moment the industrial standards are too low to stop these problems from occurring. ( ) >B. 但目前行业标准太低,无法阻止这些问题的发生。

8、Car owners may probably be against it at first, but people who use public transportation will be in favor of it. ( ) >B. 车主一开始可能会反对,但使用公共交通工具的人会支持的。

9、Community service is a way for a person to give back to a community in which they live. ( ) >B. 社区服务是一个人回报他们所居住社区的一种方式。

10、Doorways offer no greater protection than any other area. ( ) >B. 出入口的保护作用不比其他区域强大。

11、Food safety problems should be carried out at both national and international levels.>食品安全问题应在国家和国际这两个层面进行解决。

12、How will the evaluation of these investments be carried out? ( ) >B. 如何对这些投资进行评估呢?

13、I'm afraid the quality of the material has not always been up to standard.>恐怕材料的质量并不总能达到标准。

14、If there is smoke in the room, put a wet piece of cloth over your mouth and body, and breathe through that.>如果房间里有烟,就用湿布捂住嘴巴和身体,通过它呼吸。

15、If you are smart enough, and have got ambition and keep pushing forward, you can rise to the top of your chosen profession. ( ) >C. 如果你既聪明过人,又有上进心,并且勇往直前,那么你就可以在自己所选的职业领域中出类拔萃。

16、In addition, it is recommended that all staff and faculty members maintain a personal emergency kit in their work area. ( ) >A. 此外,建议所有员工在工作区放置一套个人急救包。

17、In some schools, students must complete 60 hours of community service to receive a diploma.>一些学校要求学生在取得毕业证前必须完成 60 小时的社区服务。

18、Involvement, participation, and teamwork are seen as absolute 'must haves' if a quality workplace is to be created. ( ) >B. 如果要创造高质量的工作环境,员工介入、员工参与以及团队合作被视为绝对的“必要条件”。

19、It was the late 1970s that American manufacturing factories realized that quality control was a significant issue. ( ) >C. 1970 年代晚期美国的制造业工厂才意识到质量控制是一个重大问题。

20、It's up to you to strive for your place, to keep yourself engaged and productive during a working life that may last around 50 years. ( ) >B. 在大约 50 年的职业生涯中,能否积极上进,勤奋工作,取得成效是取决于你自己的。

21、Keeping staff is the biggest challenge employers face in the long run.>从长远来看,留住员工是雇主面临的巨大挑战。

22、Let's go to Citibank instead of the other guy down the street because they are good corporate citizens. ( ) >B. 去花旗银行吧,而不是街上的其他银行,因为他们是优秀的公民企业。

23、Not only does the company suffer losses, but the whole milk market suffers a sharp drop in sales.>不仅该公司招致了损失,整个乳品市场的销售也在大幅下降。

24、Not only does the offending company suffer losses, but the whole milk market suffers a sharp drop in sales. ( ) >C. 不仅违规公司遭受损失,而且整个奶制品市场的销售额也大幅下降。

25、People of all age groups, with a maximum number of youth are involved in the process of community service. ( ) >A. 所有年龄段的人都投身到了社区服务的事业中,其中年轻人最多。

26、Practising more is the key to leaning a language. ( ) >A. 学习语言的关键是要多练习。

27、Quality control is a series of activities that ensure and improve the quality of products and service. ( ) >C. 质量控制是一系列确保和提高产品质量及服务的行为。

28、Some are still nervous about losing their jobs despite the low wages. ( ) >A. 尽管工资不高,但还是有很多人担心失去这份工作。

29、The area of grass should be kept short to deny pests a place to live. ( ) >A. 长草的区域应该小一些,不给害虫生存的空间。

30、The cost of the new project will go over budget. ( ) >A. 新项目的支出将超过预算。

31、The first underground floor is set aside mainly for pedestrians and commercial facilities, while the second underground floor is planned for parking. ( ) >A. 地下一层主要用于人行通道和商业设施,而地下二层计划用作停车场。

32、The goal of statistical quality control was to gather data that would allow for the constant improvement of manufacturing processes.

( ) >A. 统计质量控制的目标在于收集数据以便不断地改进制造工艺。

33、The person needs to be outgoing, very organized, and able to work independently.>此人必须是外向型的,组织能力强,还能独立工作的。

34、The road system in Beijing is being redesigned to make public transportation easy and improve efficiency.>北京的道路系统正在被重新设计,以便让公共交通更加便捷。

35、The sooner the world comes together to help West Africa, the safer we all will be.>世界越早团结一致帮助西非,我们就越安全。

36、The teacher pointed out the grammar mistakes in the writing. ( ) >C. 老师指出了作文里的语法错误。

37、There are people suffering from depression, particularly some sick people and the elderly.>有的尤其是病患和老人正经受着抑郁的折磨。

38、They are so unusual both in their talents and their accomplishments as to be considered rare exceptions. ( ) >A. 正因为他们既才智过人,又成就非凡,所以他们这样的例子少之又少。

39、Though they have a lot of applicants, they can't find the people they want. ( ) >B. 虽然有很多应聘者,但是他们却找不到合适的人。

40、To save money, you simply need to spend less than you earn.>为了省钱,你的花费只要不超过你挣得的钱就行。

41、We could arrange for you to visit someone at home once or twice a week and just be somebody for them to chat with.>我们可以安排您每周一至两次去拜访,和他们聊聊天。

42、We should discourage people from using their cars in the city centers. ( ) >C. 我们应该劝阻人们不要在市中心开车。“

43、We will have to place ourselves where we can make the greatest contribution. ( ) >

44、Wendy is showing her around and introducing the company to her.>

45、Wendy is showing her around and introducing the company to her.>温迪正领着她参观,给她介绍公司。

46、Without community service people would not know the meaning of charity and giving back. ( ) >C. 没有社区服务,人们就不会知道做慈善和回馈的意义。

47、You must apply for approval to do roadwork and other road-related activities. ( ) >B. 必须在申请获批后,才能进行道路施工及与道路有关的活动。